



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ  
01 638 551 257 <http://redlodge.suffolk.cloud>

## **Minutes of the Meeting of Red Lodge Parish Council.**

**Date:** Tuesday 28 September 2021  
**Time:** 19:00  
**Venue:** St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

**Present:** Cllr. Richard Saul (Chairman)  
Cllr. Clare Bloomfield (Vice-Chairman)  
Cllr. Susan Houlder  
Cllr. Vanessa Kovacevic  
Cllr. Matthew Lawson  
Cllr. Jemma Sheedy  
Cllr. Andrew Younger

**In Attendance:** D.Cllr. Dawn Dicker  
Clerk/RFO

**Non-Attendee:** Cllr. Katrina Gibbins  
C.Cllr. Andy Drummond  
D.Cllr. Mick Bradshaw

**Members of Public:** 0

**Notes:** The following documents will be appended to the signed minutes:

- Agenda for 28.09.21

	Item	Action
1.	<b>Chair Person's welcome.</b>	
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public. <b>Noted</b>	
3.	<b>Apologies and acceptance for absence.</b>  Apologies were received and accepted from Cllr. Smith for personal reasons. C.Cllr. Drummond for work commitments and D.Cllr. Bradshaw for health reasons. <b>Noted</b>	
4.	<b>Declaration of interest and application for dispensation</b>  Cllr. Saul and Houlder declared an interest on agenda items 7.9 and 9.3. It was agreed that Cllr. Bloomfield would Chair the meeting for agenda items 7.9 and 9.3. <b>Noted</b>	
5.	<b>Members of the public are invited to speak on any item on the agenda for up to 3 minutes. (Public session is maximum 15 minutes)</b>  No members of public. <b>Noted</b>	
6.	<b>Confirmation of Minutes of the meetings held on 27 July 2021.</b>  The minutes for the above meetings were agreed as accurate records and duly signed by the Chairman.  All agreed. <b>Resolved</b>	Clerk
7.	<b>Reports and Invited Speakers</b>	
7.1	<b>County Councillor</b> None <b>Noted</b>	
7.2	<b>District Councillors</b> (Note: D.Cllr.Dicker arrived at 19:27) D.Cllr. Dicker informed the meeting that there is no satellite for the Doctor's surgery at the new hub in Mildenhall. The market stalls on the High Street in Newmarket will be relocating elsewhere in Newmarket. Taxi drivers are demonstrating against the requirement that all vehicles must be accessible for	

	wheelchair users, as this is very expensive. A request for the grass cutting and weed control in the area has been made, still awaiting a response. <b>Noted</b>	
<b>7.3</b>	<b>Police Newsletter</b> The newsletter was circulated to members. <b>Noted</b>	
<b>7.4</b>	<b>Update on Sunnica</b> The submission date for the Sunnica proposal is 12/11/2021, 3000 leaflets will be distributed to Red Lodge residents with information on the Sunnica proposal. £21000 has been raised to date towards the cost of a legal challenge and technical reports. Members agreed to the use of the sports pavilion by The Action Group to promote awareness of the Sunnica proposal. <b>Noted</b>	Clerk
<b>7.5</b>	<b>Update on Harebell Road</b> Suffolk County Council do not approve the installation of bollards on Harebell Road. There are cost implications as several bollards will be required, in addition these will restrict emergency services who may not hold a key to the bollards. There is no clarity on the maintenance and responsibility of the bollards. Suffolk County Council will issue letters to residents on Harebell Road advising them on permitted vehicle access. Members requested a copy of this letter and agreed to monitor the outcome of this and will consider signage if required. <b>Noted</b>	Clerk
<b>7.6</b>	<b>Update on Hundred Acre Way Feasibility Study</b> A letter was issued to the residents on Hundred Acre Way with an opportunity for feedback regarding the road and traffic improvements proposed by Suffolk Highways, nine letters of support were received and none against the proposed works. This letter will also be printed in the Red Lodge Turnpike newsletter. <b>Resolved</b>	
<b>7.7</b>	<b>Update on pavilion extension</b> A pre-planning application will be completed by Cllr.Kovacevic in conjunction with the Clerk for payment. <b>Resolved</b>	VK/Clerk
<b>7.8</b>	<b>Update on the Events Working Party</b> Cllr. Kovacevic estimated costs of £4500 (assuming there are no costs from Highways for road closures) for the Queen's Platinum Jubilee. Provisional bookings have been made for 3 activities: (i) Climbing wall, at a cost of £790, includes 2 persons manning, an initial 25% deposit is required. (ii) Crazy golf, at a cost of £325, an initial 50% deposit is required. (iii) Music system – this was put on hold as a resident had offered the use of a music system at no cost.	CB/VK

	<p>Members all agreed to allocate £2000 towards the Queens’s Platinum Jubilee. <b>Resolved</b></p> <p><b>7.9 Update on the Millennium Centre lease agreement</b> (Note: Cllr. Saul left the meeting at 19:45) The Vice-Chairman read out the correspondence from the Millennium Centre with details of the 2 decommissioned items below:</p> <ul style="list-style-type: none"> <li>(i) In 2008, pump issues on a boiler resulted it being out of service.</li> <li>(ii) In 2015, problems with the airflow system resulted it ineffective. 10% pipework was removed to free up storage space.</li> </ul> <p>Potential problems in the future:</p> <ul style="list-style-type: none"> <li>(i) The roof often leaks rainwater</li> <li>(ii) The underground grey water tank and piping</li> <li>(iii) Solar panels, these are 12 years old and have approximately another 20 years life.</li> <li>(iv) The remaining large boiler, this is over 20 years old.</li> </ul> <p>Members agreed to request information from the Millennium Centre on how these issues will be remedied. Members also agreed to request the Chairman to provide an inventory of the maintenance work required at the centre. Red Lodge Millennium centre confirmed that they have a hirers agreement with Colourbox.</p> <p><b>Noted</b> (Note: Members agreed to discuss agenda item 9.3) (Note: Cllr. Saul returned to the meeting at 20:03)</p>	Clerk/RS
<p><b>8.</b></p> <p><b>8.1</b></p> <p><b>8.2</b></p> <p><b>8.3</b></p> <p><b>8.4</b></p> <p><b>8.5</b></p>	<p><b>Financial and Clerk Reports</b></p> <p>Members noted that the bank reconciliation statements for July and August 2021 have been verified and signed by Cllr. Sheedy. <b>Noted</b></p> <p>Members approved all payments in July and August 2021 for the Parish account. <b>Resolved</b></p> <p>Members noted the Receipts and Payments in July and August 2021 for the following:</p> <ul style="list-style-type: none"> <li>(i) Parish Bank Account      (ii) Deposit Bank Account      (iii) Petty Cash Council</li> <li>(iv) Petty Cash Pavilion      (iv) Credit Card</li> </ul> <p><b>Noted</b></p> <p>Members noted the Ear Marked Reserves as of 31/08/21. <b>Noted</b></p> <p>Members noted the Bank Balances as of 22/09/21 for the following accounts:</p> <ul style="list-style-type: none"> <li>• Parish Bank Account    £260,908.82</li> <li>• Deposit Account        £106,875.34</li> </ul> <p><b>Noted</b></p>	

<p><b>8.6</b></p> <p><b>8.7</b></p> <p><b>8.8</b></p>	<p>Members noted a VAT return for 01.05.21 to 31.07.21 for a claim of £6629.87 was submitted and has been received from HMRC on 18/08/21. <b>Noted</b></p> <p>Members noted the External Audit report for 2020/21 with no matters arising. <b>Noted</b></p> <p>Members noted the Notice of Conclusion of Audit for year ended 31 March 2021 has been published. <b>Noted</b></p>	<p>Clerk</p>
<p><b>9.1</b></p> <p><b>9.2</b></p> <p><b>9.3</b></p> <p><b>9.4</b></p> <p><b>9.5</b></p> <p><b>9.6</b></p>	<p><b>9. Discuss and approve any purchase</b></p> <p>Members agreed to proceed with the quote for replacement of lighting column unit 73 Carnation Way street, Suffolk Highways, £1237.80 + VAT. <b>Resolved</b></p> <p>Members agreed to pay the invoice for Limited Assurance review of Annual Governance &amp; Accountability Return for year Ended 31 March 2021, PKF Littlejohn (LLP), £720 inc. VAT. <b>Resolved</b></p> <p>Members agreed that the Millennium Centre should have the responsibility for the grass cuts at the Millennium Centre and for the invoice for 1x Grass cut in August at the Millennium Centre, S.P. Landscapes, £60 inc. VAT <b>Resolved</b></p> <p>Members considered the interim invoice for client consultation, creation of existing layouts and elevations from client provided drawings, provision of multiple concept designs, 55.75 hrs @£60/hr, Donani Design Consulting Ltd., £4014 inc. VAT. Members requested a breakdown of the costs. Members also requested that SALC should be consulted to discuss the liabilities of the invoice. <b>Resolved</b></p> <p>Members considered the 3 options for pitch improvement works for the football pitch from Parkers Pitches: Option 1: 2Tonne topsoil, £100 ex. VAT Option 2: As above, plus a fill oversees with Barrenbrug multisport, £1150 ex. VAT Option 3: As above (seed and fertilise) plus supply, spread and levelling of 60 Tonne Sports and a turf dressing, £3950 ex. VAT.</p> <p>Members all agreed to proceed with option 1. <b>Resolved</b></p> <p>Members discussed fencing the sports field, quotes indicating cost (circulated to members):</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>(i) Vale Sport &amp; Leisure Ltd. to supply and install 1.2metre high spectator rail fencing with gates, around the field, £92,035 ex. VAT.  (ii) Sportsequip to supply 1260 metres post/chain barriers, £16,230 + VAT  (iii) Sportsequip to supply 720 metres post/chain barriers, £8,450 + VAT</p> <p>Members all agreed not to proceed with fencing the sports field.  <b>Resolved</b></p> <p><b>9.7</b> Members considered the quote for repairs to the marquee:  Dancover Plc., 4x 50 bungee straps £142.56 + roof cover for marquee 6x12m, white £578.88 + freight £150.68. Total £872.12.</p> <p>Members agreed not to proceed with the above quote and to review at a later date. Members all agreed to remove the frame of the current marquee from the field and place in storage.  <b>Resolved</b>  (Note: Cllr. Kovacevic left the meeting at 20:50)</p> <p><b>9.8</b> Members considered the quotes for the renewal of the Parish Protection Insurance (quotes circulated to members).  (i) Came &amp; Company, 1 year £6486.90p.a. or 3 years £6166.31p.a.  (ii) BHIB, 1 year £5026.83p.a. or 3 years £4715.55p.a.</p> <p>Members noted that applications for insurance renewal had also been made to 2 other insurance companies (Norris &amp; Fisher and Axa), however the applications were unsuccessful.  Members all agreed to proceed with quote (ii) for 3 years.  <b>Resolved</b></p>	<p>Clerk</p> <p>Clerk</p>
<p><b>10.</b></p> <p><b>10.1</b></p> <p><b>10.2</b></p> <p><b>10.3</b></p>	<p><b>Planning Applications</b>  <b>To Consider any Planning Applications:</b></p> <p>Members agreed to ratify a 'No comment' on the following planning application:  <b>DC/21/1442/FUL</b>  <b>Proposal:</b> Planning Application – two dwellings  <b>Location:</b> Land front of 56A Turnpike Road, Red Lodge, Suffolk.  <b>Resolved</b></p> <p>Members agreed to ratify a 'No comment' on the following planning application:  <b>DC/21/1527/FUL</b>  <b>Proposal:</b> Planning application – a. four dwellings following demolition of existing dwelling b. pedestrian and vehicular access  <b>Location:</b> 66 Turnpike Road, Red Lodge, IP28 8LB  <b>Resolved</b></p> <p>Members agreed to ratify a 'No comment' on the following planning application:  <b>DC/21/1529/FUL</b>  <b>Proposal:</b> Planning application – installation of modular self-service</p>	<p>Clerk to notify WSC</p>

	<p>laundrette facility and associated works  <b>Location:</b> Unit 1 Bellflower Crescent, Red Lodge. IP28 8XQ  <b>Resolved</b></p>	
<b>10.4</b>	<p><b>DC/21/1510/FUL</b>  <b>Proposal:</b> Householder planning application - 148 dwellings with associated open space, highway and landscaping  <b>Location:</b> Land at Turnpike Road, Red Lodge, Suffolk</p> <p>Members agreed that there is a lack of infrastructure to support this application, there is a strain on the existing doctors and dentists surgery in Red Lodge. The village requires sheltered accommodation. Members all agreed to object to this planning application.  <b>Resolved</b></p>	
<b>10.5</b>	<p>Members agreed to ratify a 'No comment' on the following planning application:  <b>DC/21/1554/HH</b>  <b>Proposal:</b> Householder planning application – a. single storey rear extension b. raising of roof to create habitable rooms with dormer windows c. replacement render and cladding  <b>Location:</b> 30 Laburnum Close, Red Lodge IP28 8LR  <b>Resolved</b></p>	
<b>10.5.1</b>	<p>Members agreed to ratify a 'No comment' on the following planning application:  <b>DC/21/1554/HH Re-consultation in respect of a planning proposal</b>  <b>Proposal:</b> Householder planning application – a. part single storey and part 1.5 storey rear extension b. one dormer window to the rear elevation c. replacement render and cladding  <b>Location:</b> 30 Laburnum Close, Red Lodge IP28 8LR  <b>Resolved</b></p>	
<b>10.6</b>	<p><b>DC/21/1752/HH</b>  <b>Proposal:</b> Householder planning application – detached garage  <b>Location:</b> 1 Sanfoin Close, Red Lodge IP28 8JW</p> <p>Members agreed to a 'No Comment' on the above planning application.  <b>Resolved</b></p>	
<b>10.7</b>	<p>Members agreed to ratify a 'No comment' on the following planning application:  <b>DC/20/1236/FUL</b>  <b>Proposal:</b> Planning application (i) 2 no. dwellings (ii) triple garage with room above  <b>Location:</b> Rear of 1 Turnpike Road, Red Lodge, Suffolk  <b>Resolved</b></p>	
<b>10.8</b>	<p><b>DC/21/1707/HH</b>  <b>Proposal:</b> Householder planning application – detached garage  <b>Location:</b> 16 Heatherset Way, Red Lodge IP28 8JN</p>	

<p><b>10.9</b></p>	<p>Members agreed to a 'No Comment' on the above planning application. <b>Resolved</b></p> <p><b>DC/21/1761/FUL</b> <b>Proposal:</b> Planning application – two dwellings with associated associated access and parking (following demolition of existing dwelling) <b>Location:</b> 19 Turnpike Road, Red Lodge, IP28 8JZ</p> <p>Members agreed to a 'No Comment' on the above planning application. <b>Resolved</b></p>	
<p><b>11.</b></p>	<p><b>Correspondence Received</b></p> <p><b>11.1</b> Members noted the Play Area Inspection reports for July and August 2021 from West Suffolk Council. <b>Noted</b></p> <p><b>11.2</b> Members noted the Suffolk Conservatives July 2021 Town and Parish Newsletter. <b>Noted</b></p> <p><b>11.3</b> Members noted the Suffolk Conservatives Energy Projects Briefing #1. <b>Noted</b></p> <p><b>11.4</b> Members considered the Tree wardens - message from Cllr. Drummond, portfolio holder for regulatory and environment, West Suffolk. Members agreed to defer this item as Cllr. Drummond was not present at the meeting. <b>Deferred</b></p> <p><b>11.5</b> Members noted the Community Support Grants, Suffolk County Council. <b>Noted</b></p> <p><b>11.6</b> Members noted the West Suffolk Council and Suffolk Association of Local Councils Parish and Town Virtual Forum 14 July 2021 meeting notes. <b>Noted</b></p> <p><b>11.7</b> Members noted the Community chest funding 2022-2023, West Suffolk Council <b>Noted</b></p> <p><b>11.8</b> Members noted the West Suffolk Gambling Act Policy Consultation 2021. <b>Noted</b></p> <p><b>11.9</b> Members noted Red Lodge works notification, Suffolk LED streetlight update 2021/22. <b>Noted</b></p> <p><b>11.10</b> Members noted the online presentation invite – West Suffolk Hospital, West Suffolk NHS Foundation Trust. <b>Noted</b></p>	



11.11	Members considered the Haddenham and Aldreth Neighbourhood plan – pre-submission consultation, Haddenham Parish Council. Members agreed to ‘No comment’. <b>Resolved</b>	
11.12	Members considered the West Suffolk Local Plan – September 2021 review of services and facilities. Members agreed that 1 post office required adding to the services <b>Resolved</b>	
11.13	Members considered having cycle routes from Red Lodge to Mildenhall. Members agreed to monitor the Sunnica proposal as this included cycle routes. Members all agreed to defer this. <b>Deferred</b>	
11.14	Members agreed to ratify the street name change WSSN.2021.090 from Willoway Park to ‘Willoway Country Park’, West Suffolk Council. <b>Resolved</b> Members agreed to abandon Standing Order 3x to permit the meeting to extend beyond 2 hours. <b>Resolved</b>	
11.15	Members deferred the request from 1st Red Lodge Scout Group for the area of land adjacent to the allotments. The Chairman will need to have a discussion with the Red Lodge Allotment Association before any decision is made. <b>Deferred</b>	Clerk/RS
11.16	Members deferred the Sports Pavilion renewal contract with Mildenhall/Red Lodge Rugby. The chairman had issued a copy of the contract to the rugby team for comments and is waiting for a response. Members agreed that representatives of the rugby team should be invited to the next parish council meeting to allow the team to discuss the contract and any other issues that they may have encountered with their hire of the sports pavilion facilities. <b>Deferred</b> (Note: D.Cllr. Dicker left the meeting at 21:18)	Clerk
11.17	Members agreed to ‘No Comment’ on the Swaffham Bulbeck pre-submission Neighbourhood plan. <b>Resolved</b>	
11.18	Members ratified the removal of the tree near Pines School, Red Lodge. <b>Resolved</b>	
11.19	Members agreed the request from 1st Red Lodge Scouts to plant bulbs on 02/10/2021 and suggest the top of the sports field. <b>Resolved</b>	Clerk
11.20	Members noted £337.50 funding received on 16/08/2021 towards the WiFi upgrade, following an application submitted by Lightwave to West Suffolk	

	Council. <b>Noted</b>	
<b>12.</b>	<b>To confirm the date of the next Parish Council meeting scheduled for Tuesday 26 October 2021 at 19:00, St. Christophers Church, 2 Boundary Road, Red Lodge. IP28 8JQ.</b> The next meeting was confirmed as above. <b>Noted</b>	Clerk to arrange
<b>13.</b>	<b>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.</b>	
<b>13.1</b>	None advised	

There being no further business the meeting closed at 21:40