



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ
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Minutes of the Red Lodge Parish Council Meeting.

Date: Tuesday 28 January 2020

Time: 19:00

Venue: St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

Present: Cllr. Leslie Smith (Chairman)
Cllr. Richard Saul (Vice-Chairman)
Cllr. Rita Hayward
Cllr. Vanessa Kovacevic
Cllr. Matthew Lawson
Cllr. Jemma Sheedy

In Attendance: Clerk/RFO
Dist. Cllr. Mick Bradshaw
Dist. Cllr. Dawn Dicker
Millennium Centre Representative
Members of the public: 2

Notes: The following documents will be appended to the signed minutes:

- Agenda for 28.01.20

	Item	Action
1.	Chairperson's welcome	
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public.	
3.	<p>Apologies for absence.</p> <p>Apologies for the absence of Cllrs. Bloomfield and Gibbins were received and approved.</p> <p>All agreed Resolved</p>	
4.	<p>Declaration of interest and application for dispensation</p> <p>The vice-chairman declared an interest on item 5.1. Noted</p>	
5.	<p>Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes.</p> <p>A member of the public raised concerns regarding item 8.5 on the agenda. The member felt that there were safeguarding issues and a lack of transparency concerning the accounts. The member of the public informed the meeting that both the internal auditors and the external auditors had been contacted with his concerns. A response from the internal auditor had advised the member of the public to contact the parish council directly. The external auditor had advised the member of the public that there is a period during the external audit whereby the public have a right to inspect the accounts and if an investigation of the accounts is required, this will cost the parish council £355 per hour. The member of the public felt that the expenditure incurred for the purchase of 2 vehicles could be misconstrued as s106 monies had been used. The member of the public queried the £13,800 raised from the sale of the tipper truck to Jaggard Brothers and felt that this money had not been accounted for. Noted</p>	
5.1	<p>(Note: Cllr. Saul left the meeting 19:09)</p> <p>A representative of the Millennium Centre informed the meeting that the current lack of lighting in the Millennium Centre car park is causing health and safety concerns and require replacing. Also, the wooden gate posts require replacing to provide security from intruders and boy racers. The representative circulated quotes for the replacement for these items and requested the parish council to fund the replacements. Members all agreed to fund the replacements. Resolved</p>	Clerk to inform MC

	(Note: Cllr. Saul re-joined the meeting at 19:15)	
6.	<p>Confirmation of Minutes of the meetings held on 26 November 2019 and the 11 December 2019.</p> <p>The minutes for the above meetings were agreed as accurate records and duly signed by the Chairman.</p> <p>All agreed. Resolved</p>	Clerk to file and distribute accordingly.
7.	<p>Reports from the County Councillor, District Councillor, the Police Newsletter and any other reports.</p> <p>7.0.1 Dist. Cllr. Dicker informed the meeting that a recycling centre has opened in Fornham Road, Bury St. Edmunds, there are no steps with plenty of parking. Parking reinforcement will be taken over by the council on the 06/04/2020, a grant of £190,000 has been allocated to set up new procedures for this. Elections will be taking place on Thursday 30th January 2020 for a County Councillor. Dist. Cllrs. Dicker and Bradshaw have some funding available in the Locality Budget to assist local groups. Noted</p> <p>7.0.2 Cllr. Bradshaw raised concerns of an overhanging branch on Turnpike Road and also concerns of the mud and gravel on the A11 and A14. The chairman informed the meeting that the A11 and A14 had already been reported to Highways by the Parish Clerk. Cllr. Bradshaw queried the progress made for the replacement of the chip bark with a soft surface in the children’s Millennium Centre play area. The Vice-Chairman informed the meeting that quotes for a replacement soft surface had been obtained, however no complaints had been received regarding the chip bark to justify the replacement. Noted</p> <p>7.1 Members noted correspondence from Suffolk Highways, they will commence a feasibility study for potential road safety and traffic management on Hundred Acre Way. Noted</p> <p>7.2 Cllr. Kovacevic provided an update for the Events Working Party (EWP):</p> <ul style="list-style-type: none"> i. The EWP considered the purchase of more noticeboards to advertise activities. The Chairman informed the meeting that the parish already had 8 noticeboards. The EWP suggested that the Sports Pavilion timetable should be displayed on the noticeboards on a weekly basis. ii. The EWP will be hosting a Murder Mystery on the 7th February Bingo on 6th March; Quiz night on 6th April; VE Day on 8th May and Sports Day 16th July. The EWP requested the council to allow an expenditure 	Administrator

	<p>up to £350 towards a bouncy castle, music and inflatables for Sports Day. All members agreed the expenditure.</p> <p>Resolved</p> <p>iii. The EWP suggested purchasing a tea urn and using volunteers on Saturday mornings to sell drinks to the public.</p> <p>Noted</p> <p>iv. Cllr. Kovacevic suggested approaching local artists via the Sports Pavilion Facebook to display their artwork in the events room and the corridor of the Sports Pavilion.</p> <p>Noted</p>	<p>Cllr. VK</p> <p>Administrator to post on FB</p>
<p>8.</p> <p>8.1</p> <p>8.2</p> <p>8.3</p> <p>8.4</p> <p>8.5</p> <p>8.6</p> <p>8.7</p>	<p>Financial and Clerks Reports</p> <p>Members noted that the bank reconciliation statements for November 2019 and December 2019 have been verified and signed by Cllr. Sheedy.</p> <p>Noted</p> <p>Members approved all payments in November and December 2019 for Parish and Pavilion accounts.</p> <p>Noted</p> <p>Members noted the Bank Balances as of 21/01/19 for the following accounts:</p> <ul style="list-style-type: none"> • Parish Bank Account £139,021.63 • Pavilion Bank Account £108,130.33 • Deposit Account £106,833.37 <p>Noted</p> <p>Members noted that the VAT reclaim for £5,688.92 has been received on 11th December 2019 from HM Revenue & Customs, for the period 01 August 2019 – 31 October 2019.</p> <p>Noted</p> <p>Members reviewed the budget for the third quarter and were satisfied with the figures.</p> <p>Noted</p> <p>Members discussed whether to invest the parish council's funds in other bank accounts or to retain in the existing accounts. The Vice-Chairman agreed to investigate.</p> <p>Resolved</p> <p>Members noted that the Football Foundation have awarded the parish council £7,774 towards the irrigation project of the pitches.</p> <p>Noted</p>	<p>Vice-Chairman</p>

<p>8.8</p>	<p>Members noted that the internal audit has been arranged for 14th May 2020 with the Suffolk Association of Local Council's.</p> <p>Noted</p>	
<p>9.</p> <p>9.1</p> <p>9.2</p> <p>9.3</p>	<p>Discuss and approve any purchase (LGA 1972, s.111).</p> <p>Members all agreed to ratify the sale of the tipper truck to Jaggard Brothers Motor Vehicles Engineers Ltd. for £13,800 inc. VAT.</p> <p>Resolved</p> <p>Members considered repairing the Viking mower at a cost of £512.90 + VAT, including full service, cables, blade, blade boss, cross bar for handle frame and plastic cover for side and a replacement deck. All members agreed to decline the repair.</p> <p>Declined</p> <p>Pavilion Extension Members considered a fourth quote regarding the pavilion extension from Donani, for the provision of an outline sketch (including a site visit and 3D concepts) = £1,100 + VAT. Members all agreed to invite Donani to discuss their quote further.</p> <p>Resolved</p>	<p>Cllr. VK/Chairman to arrange</p>
<p>10.</p> <p>10.1</p> <p>10.2</p> <p>10.3</p>	<p>Planning Applications</p> <p>Members noted that an objection was submitted for the deferred planning DC/19/2347/FUL: Proposal: Planning Application – 141 no. dwellings and associated infrastructure including roads, parking, sustainable drainage, pumping station and public open space. Location: Land East of Russet Drive, Bilberry Close and Parsley Close Manor Wood, Red Lodge. Noted</p> <p>Members noted that a No Comment was submitted for the following planning: DC/19/2395/ELEC Proposal: Application under the Overhead Lines (exemption) (England and Wales) Regulations 2009 – Reconduct the existing 11,000 volt overhead electricity line (between poles 1B and 8B shown on plan) Location: Turnpike Road, Red Lodge, Suffolk. Noted</p> <p>Members noted that an appeal has been made to the Secretary of State for the following planning: DC/19/1474/FUL Proposal: Planning Application – 1 no. dwelling following demolition of existing dwelling (previous application DC/19/0429/FUL) Location: 4 Boundary Road, Red Lodge, Suffolk, IP28 8JQ Noted</p>	<p>Clerk to notify WSC.</p>

<p>10.4</p>	<p>DC/19/2455/HH Proposal: Householder Planning Application – (i) two storey rear extension including a Juliet balcony to Southern elevation and 1no. dormer to East elevation (following demolition of existing rear utility area) (ii)change of roof materials from concrete tiles to slate effect tiles (resubmission of DC/18/2179/HH) Location: 11 Heath Farm Road, Red Lodge. IP28 8LG</p> <p>Members all agreed to a ‘No Comment’ on the above application. Resolved</p>	
<p>11.</p> <p>11.1</p> <p>11.2</p> <p>11.3</p> <p>11.4</p> <p>11.5</p>	<p>Correspondence Received</p> <p>Members noted that Red Lodge Scouts Group, have planted bulbs in 4 locations:</p> <ul style="list-style-type: none"> i. Bus stop on Heatherset Way on corner of Blackberry Way ii. Warren Road verge opposite the war memorial iii. Warren Road roundabout corner with Hundred Acre Way iv. Turnpike Road on verge adjoining the heath area <p>Noted</p> <p>Members considered the correspondence from LifeLink Expansion, requesting an invite to a parish council meeting to discuss reducing loneliness and isolation. All members agreed to invite the group to a parish council meeting. Resolved</p> <p>Members declined a request from the Citizens Advice Bureau for a donation from the parish council. Declined</p> <p>Members declined a request from Suffolk Neighbourhood Watch Association for a donation from the parish council. Declined</p> <p>Members discussed the complaints received regarding the street lighting in Red Lodge. This issue has been raised with Suffolk County Council and a request made for an indication of the costs to improve the lighting. Noted</p>	<p>Clerk to invite</p> <p>Clerk to notify</p> <p>Clerk to notify</p>
<p>12.</p>	<p>To confirm the date of the next Red Lodge Parish Council scheduled for Tuesday 25 February 2020, to be held at St. Christopher’s Church, Boundary Road, Red Lodge. IP28 8JQ, commencing at 19:00</p> <p>The next meeting was confirmed as above. Noted</p>	<p>Clerk to arrange</p>

13.	<p>Members all resolved that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.</p> <p>None advised</p>	
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There being no further business the meeting closed at 20:030.