



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ
01638 551257 <http://redlodge.suffolk.cloud>

Minutes of the Red Lodge Parish Council Meeting.

Date: Tuesday 24 November 2020

Time: 19:00

Venue: Remote Zoom Meeting

Present: Cllr. Leslie Smith (Chairman)
Cllr. Richard Saul (Vice-Chairman)
Cllr. Clare Bloomfield
Cllr. Katrina Gibbins
Cllr. Matthew Lawson
Cllr. Jemma Sheedy
Cllr. Andrew Younger

In Attendance: C. Cllr. Andy Drummond
D. Cllr. Mick Bradshaw
D. Cllr. Dawn Dicker
Clerk/RFO

Members of Public: 0

Notes: The following documents will be appended to the signed minutes:

- Agenda for 24.11.20

	Item	Action
1.	Chairperson's welcome	
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public. Noted	
3.	Apologies for absence. Apologies were received and accepted for Cllr. Kovacevic. Noted	Clerk to note
4.	Declaration of interest and application for dispensation None declared. Noted	
5.	Members of the public are invited to comment via access link to Zoom. No members of the public spoke. Noted	
6.	Confirmation of Minutes of the meetings held on 27 October 2020. The minutes for the above meetings were agreed as accurate records and duly signed by the Chairman. All agreed. Resolved	Clerk to file and distribute accordingly.
7.	Reports	
7.1	County Councillor C.Cllr. Drummond reminded the meeting that the closing date for the Sunnica consultation is 18th December 2020. Following Suffolk Highways Feasibility Study; Assessment of existing road safety conditions and proposed improvements of Hundred Acre Way, C.Cllr. Drummond is awaiting a decision from the parish council on which option they will be proceeding with, C.Cllr. Drummond will investigate any match funding. Members agreed that a working party needed to be formed and that this item should be deferred until the next parish council meeting. Noted	Clerk to add agenda item
7.2	District Councillors	

<p>7.2.1</p> <p>7.2.2</p> <p>7.3</p> <p>7.4</p> <p>7.5</p>	<p>D.Cllr. Dicker informed the meeting that most meetings were continuing via Zoom. During the second lockdown the council is offering a grant to businesses that have had to close. The Home but Not Alone scheme is continuing to assist those requiring additional support with food and medicine supplies etc. Noted</p> <p>D.Cllr. Bradshaw apologised for his absence following a health problem. Noted</p> <p>Police Newsletter None to report.</p> <p>Update on the pavilion extension. Cllr. Smith informed the meeting that with the current restrictions the extension will not be happening in the near future. The front section of the extension will be completed first, this will be followed by the alterations to the bar and kitchen, this area will be out of use for 2 weeks. A member suggested that the clubs hiring the facilities should be invited to comment on the consultation. Noted</p> <p>Members to discuss setting up a Facebook page for the Parish Council. Members all agreed to set up a Facebook page for the parish council. Cllrs. Bloomfield, Sheedy and the Sports Pavilion Administrator will be the administrators. The comments can be switched off to avoid inappropriate dialogue. If there are any decisions to be made the council will be consulted and decisions ratified. Resolved</p>	
<p>8.</p> <p>8.1</p> <p>8.2</p> <p>8.3</p> <p>8.4</p>	<p>Financial and Clerks Reports</p> <p>Members noted that the bank reconciliation statements for October 2020 have been verified and signed by Cllr. Sheedy. Noted</p> <p>Members approved all payments in October 2020 for the Parish account. Noted</p> <p>Members noted the Bank Balances as of 18/11/20 for the following accounts:</p> <ul style="list-style-type: none"> • Parish Bank Account £230,603.01 • Deposit Account £106,866.42 <p>Noted</p> <p>Members noted that a VAT claim of £3736.06 for 01/08/2020 – 31/10/2020 was submitted to HMRC on 11/11/2020 and received on 18/11/2020. Noted</p>	

<p>8.5</p> <p>8.6</p> <p>8.7</p> <p>8.8</p> <p>8.9</p> <p>8.10</p> <p>8.11</p>	<p>Members agreed to adopt the Suffolk Local Code of Conduct for 2020-2021. Resolved</p> <p>Members noted that the Internal Auditor for the financial year 2020-2021 is Suffolk Association of Local Councils. Noted</p> <p>Members noted that the external auditor for the financial year 2020-2021 is PKF Littlejohn. Noted</p> <p>Members noted that the Data Protection Officer is Jayne Cole. Noted</p> <p>Members noted that the Clerk is appointed as the Responsible Finance Officer for the financial year 2020-2021. Noted</p> <p>Members noted that the parish council funds will remain in the same bank account and will be considered in the next financial year 2021-2022. Noted</p> <p>Members reviewed the draft budget for the financial year 2021-2022. Members agreed that a zero increase in the council tax would be preferable during the current pandemic. An extraordinary meeting will be arranged to review the draft budget with a view to having a zero increase. Deferred</p>	
<p>9.</p> <p>9.1</p> <p>9.2</p> <p>9.3</p>	<p>Discuss and approve any purchase (LGA 1972, s.111).</p> <p>Members all agreed to ratify the donation of £250 for flyers for Say No To Sunnica. Resolved</p> <p>Members considered the 3 quotes for wet pour repairs to Heatherset Way and the Sports Pavilion playgrounds:</p> <ul style="list-style-type: none"> i. HAGS, £21,270.60 ex VAT ii. Redlynch Leisure Installations Ltd., £10,818.50 ex. VAT iii. All Play Solutions Ltd., £14,385.96 ex. VAT <p>Members agreed to defer this item to allow more time to investigate the quotes. Deferred</p> <p>Members noted that West Suffolk Council have approved s106 monies for the purchase of the CCTV equipment as recommended by the Suffolk Constabulary. £7500 per annum will be charged to the parish council for 24 hours monitoring, servicing and maintenance of this equipment by West Suffolk Council. Noted</p>	

10.	Planning Applications	
10.1	Members noted that the Cambridgeshire and Peterborough Minerals and Waste Local Plan – Proposed Main Modifications Consultation will be published for 6 weeks (4/11/2020 – 15/12/2020) to allow an opportunity for representations. Noted	Clerk
11.	Correspondence Received	
11.1	None received. Noted	
12.	To confirm the date of the next Red Lodge Parish Council meeting scheduled for Tuesday 26 January 2021, venue and time to be confirmed. The next meeting was confirmed as above. Noted	Clerk to arrange
13.	Members all resolved that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted. Resolved	
13.1	Members discussed a confidential proposal. Please refer to confidential report 241120-01. Resolved	Clerk to distribute

There being no further business the meeting closed at 20:05