



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ
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<http://redlodge.suffolk.cloud>

Minutes of the Red Lodge Parish Council Extraordinary Meeting.

Date: Tuesday 21st May 2019

Time: 20:00

Venue: St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

Present: Cllr. Leslie Smith (Chairman)
Cllr. Richard Saul (Vice Chairman)
Cllr. Clare Bloomfield
Cllr. Katrina Gibbins
Cllr. Rita Hayward
Cllr. Vanessa Kovacevic
Cllr. Matthew Lawson
Cllr. Jemma Sheedy
Cllr. Ian Thompson

In Attendance: Clerk/RFO
Members of the public: 12

Notes: The following documents will be appended to the signed minutes:

- Agenda for 21.05.19

	Item	Action
1.	Chairperson's welcome	
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public.	
3.	Apologies for absence Cllr. Millar Noted	
4.	Declaration of interest and application for dispensation Cllr. Saul declared interest on items 9.2 (1) and 9.2 (5). Noted	
5.	Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes. No members of the public spoke. Noted	
6.	Financial and Clerks Reports	
6.1	Members reviewed and approved the Internal Audit Report for year ending 2019, prepared by SALC. Proposed: Cllr. Kovacevic Seconded: Cllr. Saul Resolved	Clerk to publish
6.2	Members reviewed and approved the Annual Internal Audit Report 2018/19, of the Annual Governance and Accountability Return 2018/19 Part 3. Proposed: Cllr. Kovacevic Seconded: Cllr. Thompson Resolved	
6.3	Members reviewed and approved Section 1 - Annual Governance Statement 2018/19, of the Annual Governance and Accountability Return 2018/19 Part 3. This was signed accordingly by the Chairman and the Clerk. Proposed: Cllr. Kovacevic Seconded: Cllr. Thompson Resolved	
6.4	Members reviewed and approved Section 2 – Accounting Statement 2018/19, of the Annual Governance and Accountability Return 2018/19 Part 3. This was signed accordingly by the Chairman.	

6.5	<p>Proposed: Cllr. Thompson Seconded: Cllr. Kovacevic Resolved</p> <p>Members noted the Notification of the Commencement Date of the Period of Exercise of Public Rights as Monday 17 June 2019 and ending on Friday 26 July 2019. Noted</p>	
7.	<p>7. Discuss and approve any purchase (LGA 1972, s.111)</p> <p>7.1 Members to note that the Clerk has renewed the Community Action Suffolk subscription for 12 months, at no cost. Noted</p> <p>7.2 Members discussed requests from the Events Working Party regarding the sports day:</p> <ul style="list-style-type: none"> i. Purchase kegs – The Events Working Party no longer require this purchase as a keg has been sponsored by a business. Noted ii. Overtime for the groundsmen - Cllr. Kovacevic requested 10 hours in overtime for the groundsmen for the sports taster day. <p>Proposed: Cllr. Bloomfield Seconded: Cllr. Thompson Resolved</p> <p>7.3 Members discussed the repairs required to the ride-on mower and considered the following options:</p> <ul style="list-style-type: none"> (i) Thurlow Nunn; Supply and fit a mowing deck, £960 inc. VAT (ii) Thurlow Nunn; New Viking Lawn Tractor, £2158.80 inc. VAT (iii) Thurlow Nunn; Ex-demo Kubota GR2120S, £7500. <p>Option (iii) was no longer available, members agreed to proceed with the purchase of a Kubota ZD1211 Zero turn rotary mower, Thurlow Nunn £12000 (circulated to members).</p> <p>Proposed: Cllr. Gibbins Seconded: Cllr. Thompson Resolved</p> <p>7.4 Members deferred the options for a pitch maintenance programme (circulated to members). Deferred</p>	Clerk to proceed with purchase
8.	<p>8. Planning Applications (To also consider Planning Applications submitted post-publication of the agenda)</p> <p>8.1 Forest Heath Local Plan Consultation on Revised Habitats Regulations Assessment (HRA), Air Quality Assessment and Sustainability Appraisal Addendum for Single Issue Review of Core Strategy Policy CS7 (SIR)</p>	Clerk to contact planning

8.2	<p>Members all agreed to 'No Comment' on the planning policy. Resolved</p> <p>DC/19/0883/HH Proposal: Householder Planning Application – First Floor Rear Extension Location: 12 Redberry Way, Red Lodge. IP28 8XG</p> <p>Members agreed to 'No Comment' on the above application.</p> <p>Proposed: Cllr. Gibbins Seconded: Cllr. Sheedy Resolved</p>																																																			
9.	<p>Correspondence Received</p> <p>9.1 West Suffolk Council have installed 2 more bag dispensers for dog litter: i. Lucerne Close (Gate to Heath) IP28 8LJ and ii. Crocus Close (Near Allotments) IP28 8GL. Noted</p> <p>9.2 Members considered the following s.137 donation requests:</p> <table border="1" data-bbox="304 943 1305 1312"> <thead> <tr> <th>#</th> <th>Request</th> <th>Decision</th> <th>Proposed</th> <th>Seconded</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Short Mat Bowls Club</td> <td>Agreed</td> <td>Cllr. Bloomfield</td> <td>Cllr. Gibbins</td> </tr> <tr> <td>2.</td> <td>Red Lodge Under 11's Football Team</td> <td>Agreed</td> <td>Cllr. Gibbins</td> <td>Cllr. Hayward</td> </tr> <tr> <td>3.</td> <td>Under 9's Football Team</td> <td>Agreed</td> <td>Cllr. Sheedy</td> <td>Cllr. Gibbins</td> </tr> <tr> <td>4.</td> <td>EACH</td> <td>Denied</td> <td>Cllr. Bloomfield</td> <td>Cllr. Gibbins</td> </tr> <tr> <td>5.</td> <td>Millennium Centre</td> <td>Agreed</td> <td>Cllr. Sheedy</td> <td>Cllr. Hayward</td> </tr> <tr> <td>6.</td> <td>SARS</td> <td>Denied</td> <td>Cllr. Bloomfield</td> <td>Cllr. Gibbins</td> </tr> <tr> <td>7.</td> <td>1st Red Lodge Scout Group</td> <td>Agreed</td> <td>Cllr. Sheedy</td> <td>Cllr. Gibbins</td> </tr> <tr> <td>8.</td> <td>WISH</td> <td>Denied</td> <td>Cllr. Gibbins</td> <td>Cllr. Hayward</td> </tr> <tr> <td>9.</td> <td>Lightwave Community</td> <td>Agreed</td> <td>Cllr. Bloomfield</td> <td>Cllr. Gibbins</td> </tr> </tbody> </table> <p>Resolved</p> <p>9.3 Members noted receipt of correspondence from Nextdoor, requesting residents to join their website for Red Lodge, including recommending traders, crime & safety issues, events, items for sale etc. Noted</p> <p>9.4 The chairman informed the meeting that he will be attending the invitation to a Change of Command Ceremony, at RAF Mildenhall on 31st May 2019.. Noted</p> <p>9.5 Members noted receipt of correspondence from Suffolk Highways, informing of plans to introduce No Stopping Restrictions on the school entrance markings on Monday – Friday, 8am – 4:30pm. Noted</p>	#	Request	Decision	Proposed	Seconded	1.	Short Mat Bowls Club	Agreed	Cllr. Bloomfield	Cllr. Gibbins	2.	Red Lodge Under 11's Football Team	Agreed	Cllr. Gibbins	Cllr. Hayward	3.	Under 9's Football Team	Agreed	Cllr. Sheedy	Cllr. Gibbins	4.	EACH	Denied	Cllr. Bloomfield	Cllr. Gibbins	5.	Millennium Centre	Agreed	Cllr. Sheedy	Cllr. Hayward	6.	SARS	Denied	Cllr. Bloomfield	Cllr. Gibbins	7.	1 st Red Lodge Scout Group	Agreed	Cllr. Sheedy	Cllr. Gibbins	8.	WISH	Denied	Cllr. Gibbins	Cllr. Hayward	9.	Lightwave Community	Agreed	Cllr. Bloomfield	Cllr. Gibbins	Clerk to arrange payment
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10.	Urgent Business																																																			

<p>10.1</p>	<p>Storage Container Members discussed the requirements of a storage container to store a ride-on mower. Members agreed to initially contact a housing developer to negotiate a storage container for the parish council. If this option is not viable, members agreed to purchase the cheapest option for a 20 foot, storage container (quotes circulated to members).</p> <p>Proposed: Cllr. Lawson Seconded: Cllr. Thompson Resolved</p>	<p>Clerk to arrange</p>
<p>10.2</p>	<p>Members agreed to add Cllrs. Saul and Smith as bank signatories. Cllr. Lawson is therefore currently not required as a bank signatory.</p> <p>Proposed: Cllr. Bloomfield Seconded: Cllr. Sheedy Resolved</p>	<p>Clerk to Arrange</p>
<p>10.3</p>	<p>Community Action Suffolk (CAS) Members agreed to renew the annual subscription with CAS for IT support, cloud back up and 3x mailboxes, at a cost of £935.64 inc. VAT.</p> <p>Proposed: Cllr. Bloomfield Seconded: Cllr. Lawson Resolved</p>	<p>Clerk to proceed with renewal</p>
<p>11.</p>	<p>To confirm the date of the next Red Lodge Parish Council scheduled for Tuesday 25 June 2019, to be held at St. Christopher’s Church, Boundary Road, Red Lodge. IP28 8JQ, commencing at 19:00</p> <p>The next meeting was confirmed as above. Noted</p>	<p>Clerk to arrange</p>
<p>12.</p>	<p>Members all resolved that under that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted. Resolved Note: The meeting was closed to the public.</p> <p>12.1 Members meet with an external company. The external company delivered a presentation, confidential report 210519-01. Note: Cllr. Bloomfield declared an interest and left the meeting. Noted</p> <p>12.2 Members to discuss a staffing issue. A working group consisting of Cllrs. Bloomfield, Kovacevic and Saul was established to address a staffing issue. Noted</p>	

There being no further business the meeting closed at 21:41.