



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ  
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## Minutes of a Meeting of Red Lodge Parish Council

**Date:** Tuesday 5<sup>th</sup> February 2019

**Time:** 19:00

**Venue:** St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

**Present:** Cllr. Angela Sewell (Chairman)  
Cllr. Sandra Dwan (Vice Chairman)  
Cllr. Steve Cash  
Cllr Vanessa Kovacevic  
Cllr. Ian Thompson

**In Attendance:** Clerk/RFO  
Members of the public: 8

**Notes:** The following documents will be appended to the signed minutes:

- Agenda for 05.02.2019

	Item	Responsible
1.	<b>Chair Person's welcome.</b>	
2.	<b>All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public.</b>	
3.	<b>Apologies for absence.</b>  Dist. Cllr. Millar, County Cllr. Stanbury, Cllr. Davidson <b>Accepted</b>  <b>Absent:</b> Dist. Cllr. Lynch	
4.	<b>Declaration of interest and applications for dispensation.</b>  None declared <b>Noted</b>	
5.	<b>Members to consider an application for co-option.</b>  Members agreed to co-opt Leslie Stephen Smith <b>Resolved</b>	Clerk to notify FHDC
6.	<b>Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes.</b>  None	
7.	<b>Confirmation of Minutes of the meetings held on the 27 November and 11 December 2018.</b>  The Minutes of the Red Lodge Parish Council Meeting held on the 27 <sup>th</sup> November 2018 and 11 <sup>th</sup> December 2018 were agreed as an accurate record and signed accordingly by the Vice-Chairman and the Chairman respectively.  Proposed: Cllr. Thompson    Seconded: Cllr. Dwan <b>Resolved</b>	Clerk to file and distribute accordingly
8.	<b>Reports from the County Councillor, District Councillor, the Police Newsletter and any other reports.</b>  No reports received. <b>Noted</b>	
8.1	Members noted receipt of accounts from Red Lodge Millennium Centre. <b>Noted</b>	





<b>10.3</b>	Members considered the quotes below for repairs to the spider's web in the Pavilion play area:	
<b>10.3.1</b>	<ul style="list-style-type: none"> <li>i. HAGS To remove existing assembly, supply spiders web £2423.00 Delivery £ 290.76 Total £ 2713.76</li> </ul>	
<b>10.3.2</b>	<ul style="list-style-type: none"> <li>ii. HAGS To remove existing assembly, supply spiders web £2423.00 Labour for Installation and Travel £825.00 Total £3248.00</li> </ul>	
	Members agreed to proceed with quote 10.3.1.	
	Proposed: Cllr. Kovacevic    Seconded: Cllr. Thompson <b>Resolved</b>	
<b>11.</b>	Members considered quotes from CAS, for a website for the Red Lodge Sports Pavilion:	
	<ul style="list-style-type: none"> <li>i. Bespoke £1200 inc VAT, plus annual hosting costs of £69 inc VAT</li> <li>ii. Templated £510 inc VAT, plus annual hosting costs of £69 inc VAT</li> <li>iii. One Suffolk Templated £84 in one year, £36 per annum thereafter, plus annual website hosting costs of £36 and website training £48</li> </ul>	
	Members agreed that the Clerk should obtain a quote from Suffolk Cloud and defer this item to the next meeting. <b>Deferred</b>	
<b>12.</b>	Members agreed to renew the SLCC membership.	
	Proposed: Cllr. Thompson    Seconded: Cllr. Dwan <b>Resolved</b>	
<b>13.</b>	Members ratified the following purchases:	
	<ul style="list-style-type: none"> <li>i. Maxwell Amenity 12x10 litres lazer one shot paint £222</li> <li>iii. Thurlow Nunn Replacement battery for ride-on mower £103.44</li> <li>iv. Wicksteed Button Seat Chain and washers, Heatherset Play area, £182.29 inc VAT</li> <li>v. Bookers Non food stuff, £179.36 inc. VAT Bar stock, £649.33 inc. VAT</li> </ul>	

	<p>Proposed: Cllr. Dwan    Seconded: Cllr. Thompson <b>Resolved</b></p> <p><b>14.</b> Members considered a quotation from TA Security to upgrade the CCTV: 16-way recorder, 6TB storage, £617.50 + VAT. 6x External vari-focal vandal dome camera, £103.85 + VAT each fitted 5x Internal vari-focal eyeball dome camera £83.60 + VAT each fitted</p> <p>Members all agreed to proceed with the quotation.</p> <p>Proposed: Cllr. Thompson    Seconded: Cllr. Cash <b>Resolved</b></p> <p><b>15.</b> Members agreed for the Bookers orders for bar stock to be placed prior to raising a purchase order.</p> <p>Proposed: Cllr. Sewell    Seconded: Cllr. Kovacevic <b>Resolved</b></p> <p><b>16.</b> Members all agreed bar 1, the use of funding from the District Council to purchase a utility vehicle.</p> <p>Proposed: Cllr. Thompson    Seconded: Cllr. Dwan <b>Resolved</b></p> <p><b>17.</b> Members agreed to replace the flooring in the events room. <b>Noted</b></p> <p><b>18.</b> Members considered quotes for training from Red Stag, total cost £1771 ex VAT: i. 3x PA1 Training £182 ii. 3x PA6 Training £225 iii. 1x Ride on mower course £195 iv. 1x Brush cutter/stripper course £180 v. 1x Hedge trimmer course £175</p> <p>Members agreed to proceed with the purchase.</p> <p>Proposed: Cllr. Cash    Seconded: Cllr. Thompson <b>Resolved</b></p>	
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<p><b>19.</b></p>	<p>Red Lodge Sports Pavilion Update was provided by Cllr. Kovacevic on items i-v and an update was provided by the vice-chairman on item vi:</p> <ul style="list-style-type: none"> <li>i. Report on recent events <b>Noted</b></li> <li>ii. Budgets for future events – A sports taster is proposed for 23<sup>rd</sup> June 2019. Cllr. Kovacevic is applying for funding from National Lottery Awards. Members agreed to place a £50 deposit for archery.  Proposed: Cllr. Sewell    Seconded: Cllr. Thompson <b>Resolved</b></li> <li>iii. Corporate days charges were agreed by all members. <b>Resolved</b></li> <li>iv. Review of daytime charges for the hire of facilities – Members agreed to reduce the cost of the events room by 50% during 9am -4pm.  Proposed: Cllr. Thompson    Seconded: Cllr. Dwan <b>Resolved</b></li> <li>v. Dedicated website - already discussed. <b>Noted</b></li> <li>vi. Report on bore hole and pitch maintenance – the vice-chairman has received 2 out of 3 quotes for the bore hole and will request a meeting with the ‘Task &amp; Finish’ group upon the receipt of the 3<sup>rd</sup> quote. <b>Noted</b></li> </ul>	
<p><b>20.</b></p>	<p><b>Planning Applications</b> <b>To Consider any Planning Applications :</b> (To also consider Planning Applications submitted post-publication of the agenda) <b>None</b></p>	
<p><b>21.</b></p> <p><b>21.1</b></p> <p><b>21.2</b></p>	<p><b>Members Considered Correspondence Received:-</b> (To also consider other correspondence submitted post-publication of the agenda)</p> <p>Members discussed the correspondence received from Bradley Haynes Law requesting written consent to transfer Sir Williams Belt to Oasis Land Management Ltd. Members all agreed to the transfer of land.  Proposed: Cllr. Sewell    Seconded: Cllr. Dwan <b>Resolved</b></p> <p>Members considered a request from a representative of the charity ‘Scope’,</p>	<p>Clerk to reply</p>

	<p>enquiring about suggested sites for recycling bins in Red Lodge. Members did not have any suggestions. <b>Noted</b></p>	Clerk to reply
<b>21.3</b>	<p>Members all agreed to West Suffolk Council's Play Area Inspections - Service Level Agreement, for monthly operational play area inspections and independent annual play area audit of Larch Way, Russet Drive, Pavilion Play Area, Orchid Drive, Millennium Centre and Heatherset Way. Effective from 1 April 2019 for the financial years 2019/20 and 2020/21, without a charge. <b>Resolved</b></p>	Clerk to sign paperwork and submit.
<b>22.</b>	<b>Urgent Business</b>	Clerk to proceed with the purchases
<b>22.1</b>	<p>Members agreed to proceed with a quote from SP Landscapes to relocate the rugby posts, at a cost of £395.00 + VAT.</p> <p>Proposed: Cllr. Kovacevic    Seconded: Cllr. Thompson <b>Resolved</b></p>	
<b>22.2</b>	<p>Members considered quotes to insure the Ford tipper truck and the utility vehicle:</p> <ul style="list-style-type: none"> <li>i. cvd insurance services: comprehensive cover, 2 named drivers, voluntary excess £150, compulsory excess £150. Ford Tipper truck - at a premium of £1240.96 Utility vehicle - unable to provide a quote.</li> <li>ii. CAS: comprehensive cover, any driver approved by the parish council, excess £250, Ford Transit 7 seater tipper truck - at a premium of £917.08. Utility vehicle, RTV X900, Kubota - at a premium of £611.38.</li> </ul> <p>Members agreed to proceed with the insurance quote 14.2ii from CAS</p> <p>Proposed: Cllr. Dwan    Seconded: Cllr. Kovacevic <b>Resolved</b></p>	
<b>22.3</b>	<p>Members agreed to proceed with a quote from RBS for the Year End Accounts Closure on the 24<sup>th</sup> April 2019, at a cost of £540 plus 45p per mile travelling expenses and overnight accommodation charges where required, plus VAT.</p> <p>Proposed: Cllr. Dwan    Seconded: Cllr. Sewell <b>Resolved</b></p>	
<b>23.</b>	<b>To confirm the date of the next Parish meeting scheduled for Tuesday 26 February 2019, to be held at St. Christopher's Church, Boundary Road, Red Lodge. IP28 8JQ, commencing at 19:00</b>	



	The next meeting was confirmed as above.	
<b>24.</b>	<b>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.</b>	

There being no further business the meeting closed at 20:10.