



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ
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Minutes of a Meeting of Red Lodge Parish Council

Date: Tuesday 31st July 2018

Time: 19:00

Venue: St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

Present: Cllr. Angie Sewell (Chairman)
Cllr. Sandra Dwan (Vice Chairman)
Cllr. Sylvia Davidson
Cllr Vanessa Kovacevic
Cllr. Paul Speed
Cllr. Ian Thompson

In Attendance: Clerk/RFO
District Cllr. Carol Lynch
District Cllr. Lance Stanbury
Members of the public: 12

Notes: The following documents will be appended to the signed minutes:-

- Agenda for 31.07.18

	Item	Action
1.	Chair Person's welcome.	
2.	All those present are reminded of the Local Government Bodies Act 2014 and that the meeting may be filmed or recorded by any members of the public.	
3.	Apologies for absence. Cllr.Cash Noted	
4.	Declaration of interest. None declared Noted	
5.	Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes. 5.1 A Parishioner opposed the chosen location for the war memorial on Heatherset Way and was of the opinion that the location at the Millennium Centre is of an adequate size for the memorial. Noted 5.2 A Parishioner requested an update of the pitch treatments following consultation with Suffolk FA. The Chairman informed the meeting that this will be addressed later. Noted	
6.	Confirmation of Minutes of the meetings held on the 26th June 2018. The Minutes of the Red Lodge Parish Council Meeting held on the 26 th June 2018 were agreed as an accurate record and signed accordingly by the Chairman. Proposed: Cllr. Dwan Seconded: Cllr. Speed Resolved	Clerk to file and distribute accordingly.
7.	Reports from the County Councillor, District Councillor, the Police Newsletter and any other reports. 7.1 An update on the war memorial from District Cllr. Stanbury Dist. Cllr. Stanbury informed the meeting that the merging of Councils to form a new West Suffolk Council will result in a net reduction in Councillors. A survey had been conducted by The War Memorial Committee to determine a preferred location for the war memorial, the results of which were	

7.2	<p>inconclusive. The Committee sought advice from the British Legion and considered the memorial locations in other boroughs. It was concluded that war memorials should be located in a position of visibility and where it will remain long-term. Goymour Homes have given permission for the memorial to be positioned on their grass land on the corner of Heatherset Way. The War Memorial Committee will hold a further meeting in September to finalise installation details.</p> <p>A Parishioner queried why the US householders do not have to pay council tax as this results in a greater burden on the Parishioners. Cllr. Stanbury informed the meeting that a reimbursement for this is allocated to the County Council which is given to other organisations, such as social services.</p> <p>Noted</p> <p>The Chairman summarised the July 2018 SNT Newsletter:-</p> <ul style="list-style-type: none"> • Speed checks have been carried out in Red Lodge. <p>Noted</p>	
8.	<p>Invitation for a Customer to discuss business opportunities at the Red Lodge Sports Pavilion.</p> <p>Xtreme Fitness requested the use of the sports pitches at no cost to provide free fitness to residents.</p> <p>The Members considered the factors that the Parish Council have provided ongoing support to Xtreme by reducing fees by 30% and allowing Xtreme to pay their accumulated debt gradually. However, Xtreme has not only failed to adhere to the agreed repayments of the debt, but has been operating as a business as they are charging customers for training on the sports pitches as confirmed by their customers.</p> <p>Members voted whether Xtreme should be allowed to continue training on the sports pitches:-</p> <p>Against: 5 Votes Abstained: 1 Vote</p> <p>The Chairman highlighted that the Parish Council does NOT grant Xtreme permission to continue training on any Parish Council land.</p> <p>Resolved</p>	Clerk to notify Xtreme in writing of the Councils decision.
9.	<p>Financial Matters</p> <p>9.1 To confirm that the bank reconciliation statements for June 2018 have been verified and signed by Cllr. Thompson.</p> <p>Noted</p> <p>9.2 Members approved all payments in June 2018 for both Parish and Pavilion accounts.</p>	

	<p>Proposed Cllr. Kovacevic Seconded: Cllr. Thompson Noted</p> <p>9.3 It was noted that the Bank Balances as stated on 25/07/18 were as follows :-</p> <ul style="list-style-type: none"> • Parish Bank Account £184,231.70 • Pavilion Bank Account £137,556.13 • Deposit Account £106,753.05 <p>Noted</p> <p>9.4 Members noted that a VAT claim of £1978.98 has been submitted to HM Revenue & Customs for January –end of March 2018. Noted</p> <p>9.5 Members discussed and reviewed the budget for the first quarter. Members were satisfied with the budget. Noted</p>	
	<p>10. Discuss and approve any purchase (LGA 1972, s.111).</p> <p>10.1 Members considered 2 quotes from SP Landscapes to treat the sports pitches with StimZyme to assist in eradicating the chafer grub infestation:-</p> <ol style="list-style-type: none"> 1. Apply StimZyme Plus using the StimZyme Plus applicator, at a cost of £3250.00 + VAT 2. Apply StimZyme Plus using a boomsprayer, at a cost of £ 2,250.00 + VAT. <p>Members agreed to proceed with quote 2 as it was less reliant on water application. Proposed: Cllr. Dwan Seconded: Cllr. Kovacevic Resolved</p> <p>10.2 Members agreed the purchase for continued services provided by Rialtas Business Solutions for online support, at a cost of £509.00 + VAT. Proposed: Cllr. Speed Seconded: Cllr. Thompson Resolved</p> <p>10.3 Members discussed Partial Exemption of VAT calculation provided by Rialtas Business Solutions, at a cost of £415 + VAT, plus mileage 45p per mile. Members would initially prefer VAT advice from a VAT inspector. Deferred</p>	<p>Clerk to notify SP Landscapes</p> <p>Clerk to proceed with purchase</p> <p>Clerk to contact a VAT inspector</p>

<p>10.4</p>	<p>Members considered 3 quotes to purchase parasols with a base for the pavilion picnic tables :-</p> <ol style="list-style-type: none"> 1. The Pubshop Catalogue: Bolero Square Parasol and base £108.82 2. Wayfair: Ibiza Market Parasol £82.99 and Base by Norfolk Leisure £25.99 3. Wayfair: 3m Market Parasol £51.99 and Base by Norfolk Leisure £25.99 <p>Members agreed to purchase any available parasol, however the purchase of a base was not necessary as the pavilion already have some.</p> <p>Proposed: Cllr. Thompson Seconded: Cllr. Speed Resolved</p>	<p>Clerk to proceed with the purchase.</p>
<p>10.5</p>	<p>Members to consider 3 quotes to purchase a water dispenser for the Pavilion :-</p> <ol style="list-style-type: none"> 1. WCD Group: Winix WCD 710c Bottle fed cold & ambient cooler, £139.00 + £23.94 shipping. 2. TWDC: The core bottled water cooler water dispenser £145.00. 3. Postofficeshop: CPD White floor standing water dispenser – 0202001, £113.23. <p>Members agreed that the water dispenser is expensive. Members will consider quotes obtained for costs of the plumbing for a water supply to be fitted in the building. Deferred</p>	<p>Clerk to obtain a quote for plumbing</p>
<p>10.6</p>	<p>Members considered the Quotes below from SP Landscapes to purchase topsoil and wood-chippings for 3 different sites:-</p> <p>Quote 1: Supply trailer and SPL own woodchip for RLPC to collect from depot, £35.00 + VAT Per Load</p> <p>Quote 2: Supply and deliver 1 tonne topsoil in Bulk bag to Red Lodge Pavilion, £35.00 + VAT Per Tonne.</p> <p>Quote 3: Supply and spread approx. 4m³ of play grade woodchip to Millennium Centre play areas, £500.00 + VAT.</p> <p>Members agreed to proceed with quotes 1,2 and 3.</p> <p>Proposed: Cllr. Sewell Seconded: Cllr. Thompson</p>	

<p>10.7</p>	<p>Resolved</p> <p>Members to consider 2 options for the replacement of the DVR Box :-</p> <ol style="list-style-type: none"> 1. Replace existing DVR with a 16 channel, 3TB 2MP (1080p HD) recorder, £600 + VAT 2. DVR, 5MP recorder, £730 + VAT <p>Members agreed as the DVR box was currently functioning and TA Security had advised to monitor the box weekly to ensure correct recording. If there are any issues this will be replaced imminently.</p> <p>Proposed: Cllr. Sewell Seconded: Cllr. Speed</p> <p>Resolved</p>	
<p>11.</p> <p>11.1</p> <p>11.2</p> <p>11.3</p>	<p>Planning Applications Members considered Planning Applications :- (To also consider Planning Applications submitted post-publication of the agenda)</p> <ul style="list-style-type: none"> • DC/18/1272/FUL Proposal: Planning Application – Installation of a 2.8 metre high war memorial Location: War Memorial, Warren Road, Red Lodge, Suffolk <p>Members agreed to ‘No Comment’ on the above application.</p> <p>Proposed: Cllr. Kovacevic Seconded: Cllr. Speed</p> <p>Resolved</p> <ul style="list-style-type: none"> • DC/18/1204/HH Proposal: Householder Planning Application – Single storey side extension (following demolition of existing garage) Location: 42 Carnation Way, Red Lodge, IP28 8TW <p>Members agreed to ‘No Comment’ on the above application.</p> <p>Proposed: Cllr. Thompson Seconded: Cllr. Speed</p> <p>Resolved</p> <ul style="list-style-type: none"> • DC/18/1321/HH RE-CONSULTATION IN RESPECT OF A PLANNING PROPOSAL Proposal: Householder Planning Application - Single storey side extension (west elevation) and single storey side extension with 	<p>Clerk to notify Planning.</p>

<p>11.4</p>	<p>attached garage (east elevation) Location: The Briars Green Lane, Red Lodge, IP28 8LD</p> <p>Members agreed to 'No Comment' on the above application.</p> <p>Proposed: Cllr. Dwan Seconded: Cllr. Kovacevic Resolved</p> <ul style="list-style-type: none"> • DC/18/0956/FUL <p>Proposal: Planning Application – Conversion of 1 no. bungalow into 2 no. dwellings (Retrospective) Location: 2 Heath Farm Bridge End Road, Red Lodge Suffolk. IP28 8LQ</p> <p>Members agreed to 'No Comment' on the above application.</p> <p>Proposed: Cllr. Kovacevic Seconded: Cllr. Thompson Resolved</p>	
<p>12.</p> <p>12.1</p> <p>12.2</p> <p>12.3</p> <p>12.4</p>	<p>Members Considered Correspondence Received:- (To also consider other correspondence submitted post-publication of the agenda)</p> <p>Following a donation of £250 from the Parish Council, a letter of thanks received from the following organisations :-</p> <ol style="list-style-type: none"> 1. East Anglia's Children's Hospices (each) 2. Age UK Suffolk 3. The Voluntary Network 4. Suffolk Accident Rescue Service 5. Red Lodge Ladies FC 6. 1st Red Lodge Scout Group 7. West Suffolk Hospital <p>Noted</p> <p>Correspondence received from Fields in Trust dated 26 June 2018, thanking the Parish Council for the continued support and an update of their work. Noted</p> <p>An update received from Barratt Homes dated 5th July 2018 regarding the construction of new homes on land East of Newmarket Road and North of Elms Road, Red Lodge, Suffolk. Noted</p> <p>An email received from the Millennium Centre requesting a donation from the</p>	

	<p>Parish Council towards the purchase of a defibrillator storage box. The Members agreed that a donation was not required as the Millennium Centre had publicised that they had raised sufficient funds for the storage box.</p> <p>Proposed: Cllr. Sewell Seconded: Cllr. Dwan Resolved</p>	Clerk to notify the Millennium Centre
12.5	<p>Correspondence was received from MP Matthew Hancock with contact details, as a representative of West Suffolk parishioners can raise any issues or attend surgeries.</p> <p>Noted</p>	
12.6	<p>An email was received from Suffolk County Council (SCC) regarding overgrown vegetation behind number 17 Turnpike Road, SCC stated that the alleyway was the responsibility of numbers 16 and 17 to clear.</p> <p>Noted</p>	
12.7	<p>An email was received dated 16 July 2018 from Planning and Regulatory Services, Forest Heath District Council informing the Parish Council that the Enforcement Section will be investigating house clearance items for sale on Turnpike Road, Red Lodge.</p> <p>Noted</p>	
13.	Urgent Business	
13.1	<p>Members finalised discussions of the combined use of the Sports Pavilion changing rooms and Events room facilities for a sports club as agreed in the previous meeting. Members agreed that access to the kitchen would not be included in this agreement.</p> <p>Proposed: Cllr. Thompson Seconded: Cllr. Speed Resolved</p>	Sports Administrator to notify the Sports Group
13.2	<p>Members discussed the hire agreements for a new Sports group starting in September. Members agreed to initially accept 10% of their takings and this will be reviewed next year in 2019.</p> <p>Proposed: Cllr. Kovacevic Seconded: Cllr. Thompson Resolved</p>	Sports Administrator to notify the Sports Group
14.	<p>To confirm the date of the next Parish meeting scheduled for Tuesday 25 September 2018, to be held at St. Christopher's Church, Boundary Road, Red Lodge. IP28 8JQ, commencing at 19:00</p> <p>The next meeting was confirmed as above.</p>	Clerk to make the necessary arrangements for the meeting.

15.	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.</p> <p>None advised</p>	

There being no further business the meeting closed at 20:00.