



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ
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To Members of Red Lodge Parish Council

You are duly summoned to attend a Meeting of Red Lodge Parish Council to be held on:

Date: Tuesday 30 March 2021

Time: 19:00

Venue: Remote Meeting via Zoom

Email clerk@redlodgepc.org for an invitation to the meeting

AGENDA

	Item	Responsible
1.	Chair Person's welcome.	Chairman
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public.	Chairman
3.	Apologies and acceptance for absence.	Chairman
4.	Declaration of interest and application for dispensation.	Chairman
5.	Members of the public are invited to comment via access link to Zoom	Chairman
6.	Members to consider co-option application for the vacant post of Councillor for Red Lodge Parish Council.	Chairman
7.	Confirmation of Minutes of the meetings held on 23 February 2021.	Chairman
8.	Reports and Invited Speakers:	Chairman
8.1	County Councillor	
8.2	District Councillors	

<p>8.3</p> <p>8.4</p> <p>8.5</p> <p>8.6</p> <p>8.7</p> <p>8.8</p> <p>8.9</p> <p>8.10</p>	<p>Police Newsletter</p> <p>Skyline Comms Representative to update on White Star Stables, Warren Road.</p> <p>Red Lodge Millennium Centre Representative to review the lease.</p> <p>Update on Sunnica</p> <p>Update on Hundred Acre Way Feasibility Study</p> <p>Update on pavilion extension.</p> <p>Update on the Events Working Party - Queens's Platinum Jubilee.</p> <p>Update on a request for Cllr.Younger to attend the Millennium Centre meetings in order to update the members of the Parish Council.</p>	
<p>9.</p> <p>9.1</p> <p>9.2</p> <p>9.3</p> <p>9.4</p> <p>9.5</p> <p>9.6</p> <p>9.7</p> <p>9.8</p> <p>9.9</p> <p>9.10</p> <p>9.11</p> <p>9.12</p>	<p>Financial and Clerk Reports</p> <p>Members to note that the bank reconciliation statements for February 2021 have been verified and signed by Cllr. Sheedy.</p> <p>Members to approve all payments in February to 24 March 2021 for the Parish account.</p> <p>Members to note the Bank Balances as of 24/03/21 for the following accounts:</p> <ul style="list-style-type: none"> • Parish Bank Account £191,548.93 • Deposit Account £106,869.94 <p>Members to review the Ear Marked Reserves, and the budget as of 24/03/2021.</p> <p>Members to note that a small Business grant of £2096 was received from West Suffolk Council on 01.03.21.</p> <p>Members to note that a VAT return for 01.11.20 to 30.01.21 for a claim of £1280.91 has been received from HMRC.</p> <p>Members to note the receipt of £921.01 and £905.06 on 16.02.2021 01.03.2021 respectively for the Job Retention Scheme.</p> <p>Members to note that The Valuation Office Agency (An executive agency of HM Revenue & Customs) requested ownership details for the Sports Pavilion, the details have subsequently been submitted.</p> <p>Members to note £1360 has been received from West Suffolk Council for the Speed Indicator Device from the District Councillors budget.</p> <p>Members to review the fees and charges for the hire of the Red Lodge Sports facilities.</p> <p>Members to note that staff contracts have been reviewed. The National Living Wage will increase from April 21 to £8.91, this will be the statutory minimum wage for workers aged 23 and over.</p> <p>Members to note that an internal audit with Suffolk Association of Local</p>	<p>Chairman</p>

<p>9.13</p>	<p>Councils has been arranged for 04.05.21.</p> <p>Members to review the following General Data Protection documents:</p> <ul style="list-style-type: none"> i. Information Protection Policy ii. Information Security Incident Policy iii. Data Protection Policy iv. CCTV Policy v. Removable Media Policy vi. Social Media and electronic Communication Policy vii. General Data Protection Compliance viii. General Data Protection Risk Assessment ix. Investment Policy 	
<p>10.</p> <p>10.1</p> <p>10.2</p> <p>10.3</p> <p>10.4</p> <p>10.5</p>	<p>Discuss and approve any purchase (LGA 1972, s.111).</p> <p>Members to review the purchase of the SID – Thank you Slow Down, Wescotec, £3175 ex VAT.</p> <p>Members to consider the invoice for street lighting maintenance and energy for 01/04/2020 to 31/03/2021, £1964.61 from Suffolk Highways.</p> <p>Members to consider the quote to refurbish (sand blast, powder coat and hand paint) the Red Lodge Village signs, £750 plus VAT per sign from Art Steel Works.</p> <p>Members to note the charges from SP Landscapes for the grass cuts at the rear of the Millennium Centre, 12 cuts at 3 week intervals £50 + VAT per visit (£600 + VAT per annum).</p> <p>Members to consider the sale of the marquee.</p>	<p>Chairman</p>
<p>11.</p> <p>11.1</p>	<p>Planning Applications</p> <p>To Consider any Planning Applications:</p> <p>DC/21/0429/HH:</p> <p>Proposal: Householder planning application – single storey side extension.</p> <p>Location: 58 Fennel Drive, Red Lodge IP28 8UZ</p>	<p>Chairman</p>
<p>12.</p> <p>12.1</p> <p>12.2</p> <p>12.3</p>	<p>Correspondence Received</p> <p>Summary notes of the West Suffolk area forum held on 3rd March 2021 received from Suffolk Association of Local Councils. The next West Suffolk area forum is scheduled for Tuesday 14 September 7pm.</p> <p>Correspondence received from West Suffolk Council to acknowledge the proposal from Red Lodge Parish Council to amend the Worlington Boundary on Turnpike Road to Red Lodge.</p> <p>Members to consider the correspondence received from Everflow Water offering a water audit for the Sports Pavilion.</p>	<p>Chairman</p>

12.4	Members to consider the correspondence received from Beck Row Parish Council to form a local group of Parish Councillors.	
12.5	Members to consider the request for funding from Fresh Start New Beginnings.	
12.6	Members to consider the request for funding from Suffolk Accident Rescue Service	
12.7	Members to discuss requests from residents for additional dog waste bins.	
12.8	Members to discuss a request to the Millennium Centre from Colourbox to increase nursery provision by extending into the garden, this would require a new path for the public.	
12.9	Members to consider the correspondence received from Suffolk County Council regarding a Community Emergency Plan.	
13.	To confirm the date of the next Parish Council meeting scheduled for Tuesday 27 April 2021 at 19:00 via Zoom.	Chairman
14.	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.	
14.1	None advised	

Signed: *Shazia Shujah*
Proper Officer, Red Lodge Parish Council
24.03.2021