



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ
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To Members of Red Lodge Parish Council

You are duly summoned to attend a Meeting of Red Lodge Parish Council to be held on:

Date: Tuesday 26 February 2019
Time: 19:00
Venue: St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

AGENDA

	Item	Responsible
1.	Chair Person's welcome.	Chairman
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public.	Chairman
3.	Apologies for absence.	Chairman
4.	Declaration of interest and application for dispensation.	Chairman
5.	Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes.	Chairman
6.	Confirmation of Minutes of the meetings held on 5 February 2019.	Chairman
7.	Reports from the County Councillor, District Councillor, the Police Newsletter and any other reports.	Chairman
7.1	Nomination papers for the 2019 elections are available from the Clerk or the website https://www.westsuffolk.gov.uk/council/voting_and_elections/	

<p>8.</p> <p>8.1</p> <p>8.2</p> <p>8.3</p> <p>8.4</p> <p>8.5</p> <p>8.6</p> <p>8.7</p> <p>8.8</p> <p>8.9</p>	<p>Financial Matters</p> <p>Members to note that the bank reconciliation statements for January 2019 have been verified and signed by Cllr. Thompson.</p> <p>Approval of all payments in January 2019 for Parish and Pavilion accounts.</p> <p>To Note the Bank Balances as of 20/02/19 for the following accounts :</p> <ul style="list-style-type: none"> • Parish Bank Account £155,877.27 • Pavilion Bank Account £137,137.24 • Deposit Account £106,784.78 <p>Members to review the budget for the third quarter.</p> <p>Members to note that a VAT reclaim for £782.76 has been submitted to HM Revenue & Customs, for November 2018 - end of January 2019.</p> <p>Members to review the latest bar stock report for 11/02/2019 to 18/02/2019.</p> <p>Members to note that an internal audit has been arranged with SALC on 16 May 2019.</p> <p>Members to review and adopt Standing Orders for 2018/19.</p> <p>Members to review and adopt Financial Regulations for 2018/19.</p> <p>Members to agree for the Clerk to allocate a CiLCA study day to complete the course.</p>	<p>Chairman</p>
<p>9.</p> <p>9.1</p> <p>9.2</p> <p>9.3</p> <p>9.4</p>	<p>Discuss and approve any purchase (LGA 1972, s.111).</p> <p>Members to consider a quote from Suffolk Cloud for a website for the sports pavilion: Blank site set up £50 Annual hosting £100</p> <p>Members to consider a quote for the inspection and test of the lightning protection maintenance by PTSG, for £200 + VAT.</p> <p>Members to consider a quote from SP Landscapes for grounds maintenance works:</p> <ul style="list-style-type: none"> • grass cutting the Millennium Centre & the play area is £55 per cut, based on 12 cuts per annum. • grass cutting on the Kings Warren Estate is £138 per cut, based on 12 cuts per annum. • shrub maintenance is £80 per visit, based on 12 monthly visits per annum <p>Members to consider a quote from County Fire Services for a full fire risk assessment, at a cost of £499 plus VAT.</p>	<p>Chairman</p>

<p>9.5</p> <p>9.6</p> <p>9.7</p> <p>9.8</p> <p>9.9</p> <p>9.10</p>	<p>Members to reconsider the replacement of cladding on the sports pavilion building by a Member at a cost of £50 for materials.</p> <p>Members to consider the purchase of MS Office 2019 at a cost of £114.</p> <p>Members to consider a quote from Heatmaster:</p> <ul style="list-style-type: none"> i. To supply & fit a new outside tap, the cost would be £280 plus VAT. ii. To de-scale & service Water Heater the cost would be £580 plus VAT <p>Members to consider a quote from HAGS for various repairs to the pavilion play area (quote circulated to members):</p> <ul style="list-style-type: none"> • Dino cable way, Roundabout, 2x swings and replacement bin, at a cost of £2238.20 exc. VAT. <p>Members to consider a quote from HAGS for repairs to Orchid Way play area (quote circulated to members):</p> <ul style="list-style-type: none"> • Slam plate for the gate and fixings £292.50 exc. VAT. <p>Members to consider a Play Area Inspection Course from Community Action Norfolk, at a cost of £60.</p>	
<p>10.</p> <p>10.1</p>	<p>Events Working Party</p> <p>Members to discuss funding for the Halloween and Sensory event.</p>	<p>Cllr. Kovacevic</p>
<p>11.</p>	<p>Planning Applications To Consider any Planning Applications : (To also consider Planning Applications submitted post-publication of the agenda) None</p>	<p>Chairman</p>
<p>12.</p> <p>12.1</p> <p>12.2</p> <p>12.3</p> <p>12.4</p> <p>12.5</p> <p>12.6</p>	<p>Correspondence Received (To also consider correspondence post-publication of the agenda).</p> <p>Members to note that West Suffolk Council (WSC) have confirmed the charges for an uncontested election for 2019, £21.34 per parish. This will increase to £93.10 for Red Lodge Parish Council, from 1 April 2020.</p> <p>Members to note correspondence received from West Suffolk Council (WSC), informing the parish council that as a result of councils merging, as of 15 April 2019 WSC will collect direct debits instead of Forest Heath District Council.</p> <p>Members to review the report following a meeting with WSC Families & Communities Team Leader to reduce crime in Red Lodge.</p> <p>Members to note an email from SALC regarding the Pre-election period (purdah).</p> <p>Members to discuss if Red Lodge Parish council will participate in the Great British Spring Clean 22 March – 23 April 2019.</p> <p>WSC Enforcement Team have responded to complaints of litter around</p>	<p>Chairman</p>

12.7	Bellflower Crescent, WSC are considering enclosed litter bins and cigarette bins. Members to consider using the payback team on a regular basis for work.	
13.	Urgent Business None disclosed	Chairman
14.	To confirm the date of the next Parish Council meeting scheduled for Tuesday 26 March 2019, to be held at St. Christopher's Church, Boundary Road, Red Lodge. IP28 8JQ, commencing at 19:00	Chairman
15.	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted. None advised at publication.	Chairman

Signed: *Shazia Shujah*
Parish Clerk
20.02.2019