



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ
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To Members of Red Lodge Parish Council

You are duly summoned to attend a Meeting of Red Lodge Parish Council to be held on:

Date: Tuesday 05 February 2019
Time: 19:00
Venue: St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

AGENDA

	Item	Responsible
1.	Chair Person's welcome.	Chairman
2.	All those present are reminded of The Openness of Local Government Bodies Regulations 2014 and that the meeting may be filmed or recorded by any members of the public.	Chairman
3.	Apologies for absence.	Chairman
4.	Declaration of interest and application for dispensation.	Chairman
5.	Members to consider an application for co-option.	Chairman
6.	Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes.	Chairman
7.	Confirmation of Minutes of the meetings held on the 27 November and 11 December 2018.	Chairman
8.	Reports from the County Councillor, District Councillor, the Police Newsletter and any other reports.	Chairman
8.1	Members to note receipt of accounts from Red Lodge Millennium Centre.	

8.2	A crime log has been created for employees and members to complete.	
9.	Financial Matters	Chairman
9.1	Approval of all payments in December 2018 for Parish and Pavilion accounts.	
9.2	To Note the Bank Balances as of 23/01/19 for the following accounts :- <ul style="list-style-type: none"> • Parish Bank Account £178,826.56 • Pavilion Bank Account £137,438.78 • Deposit Account £106,779.95 	
9.3	Members to note that a VAT reclaim of £1,979.60 has been received on 07/12/2018 from HM Revenue & Customs for August-end of October 2018.	
9.4	Members to note that a precept request for £138,100 has been submitted.	
9.5	Members to note that a written procedure for the use of the credit card has been completed.	
9.6	Members to agree the petty cash imprest for the Sports Pavilion for £104.05, cheque number 459.	
9.7	Members to agree the petty cash imprest for the Parish Council for £25.96, cheque number 1477.	
9.8	Members to Review and adopt the Risk Assessment for Red Lodge Parish Council 2018/19.	
9.9	Members to agree the dates for the Red Lodge Parish Council meeting for 2019 as listed: 29/01; 26/02; 26/03; 30/04; May TBC; 25/06; 30/07; 24/09; 29/10; 26/11	
9.10	Members to review the latest bar stock report for 16/10/2018 and 10/12/2018	
10.	Discuss and approve any purchase (LGA 1972, s.111).	Chairman
10.1	Members to note that the quotes discussed in the previous meeting for the purchase of 5-a side football goal replacement, have been forwarded to the District Council for their recommendation and also a request for funding for these.	
10.2	Members to consider the quotes for a replacement slide for Heatherset Way play area and request s.106 funding:	
10.2.1	<ul style="list-style-type: none"> i. FLP Outdoor Play Solutions Removal of existing slide & site preparation, plus a skip £412.50 Supply and installation of MFSS15 medium free standing slide and wetpour repairs £3338.00 <li style="text-align: right;">Total ex VAT £3750.50 	
10.2.2	<ul style="list-style-type: none"> ii. Ludus Leisure Ltd., Removal of existing slide 	

	Supply and installation of SL150 slide and wetpour repairs Total £4155.00 ex VAT	
10.2.3	<ul style="list-style-type: none"> iii. Kompman Removal of existing slide £200.00 Skip hire £ 708.89 BASIC352-3418P Basic slide-steel £ 1830.00 Labour £ 867.00 Total £3807.19 ex VAT 	
10.3	Members to consider the quotes for repairs to the spiders web in the Pavilion play area:	
10.3.1	<ul style="list-style-type: none"> i. HAGS To remove existing assembly, supply spiders web £2423.00 Delivery £ 290.76 Total £ 2713.76 	
10.3.2	<ul style="list-style-type: none"> ii. HAGS To remove existing assembly, supply spiders web £2423.00 Labour for Installation and Travel £825.00 Total £3248.00 	
11.	Members to consider quotes from CAS, for a website for the Red Lodge Sports Pavilion: <ul style="list-style-type: none"> i. Bespoke £1200 inc VAT, plus annual hosting costs of £69 inc VAT ii. Templated £510 inc VAT, plus annual hosting costs of £69 inc VAT iii. One Suffolk Templated £84 in one year, £36 per annum thereafter, plus annual website hosting costs of £36 and website training £48 	
12.	Members to consider the renewal of SLCC membership, at a cost of £427	
13.	Members to ratify the following purchases: <ul style="list-style-type: none"> i. Maxwell Amenity 12x10 litres lazer one shot paint £222 iii. Thurlow Nunn Replacement battery for ride-on mower £103.44 iv. Wicksteed Button Seat Chain and washers £182.29 inc VAT v. Bookers Non food stuff, £179.36 inc. VAT Bar stock, £649.33 inc. VAT 	
14.	Members to consider a quotation from TA Security to upgrade the CCTV: <ul style="list-style-type: none"> 16-way recorder, 6TB storage, £617.50 + VAT. 6x External vari-focal vandal dome camera, £103.85 + VAT each fitted 5x Internal vari-focal eyeball dome camera £83.60 + VAT each fitted 	
15.	Members to agree for the Bookers orders for bar stock to be placed prior to	

	<p>raising a purchase order.</p> <p>16. Members to consider the use of funding from the District Council to purchase a utility vehicle.</p> <p>17. Members to consider replacing the flooring in the events room.</p> <p>18. Members to consider quotes for training from Red Stag, total cost £1771 ex VAT:</p> <ul style="list-style-type: none"> i. 3x PA1 Training £182 ii. 3x PA6 Training £225 iii. 1x Ride on mower course £195 iv. 1x Brush cutter/trimmer course £180 v. 1x Hedge trimmer course £ 175 	
19.	<p>Red Lodge Sports Pavilion Update:</p> <ul style="list-style-type: none"> i. Report on recent events ii. Budgets for future events iii. Corporate days, charges to be agreed iv. Review of daytime charges for the hire of facilities v. Dedicated website vi. Report on bore hole and pitch maintenance 	Vice-Chairman & Cllr. Kovacevic
20.	<p>Planning Applications To Consider any Planning Applications : (To also consider Planning Applications submitted post-publication of the agenda) None</p>	Chairman
21.	<p>Correspondence Received (To also consider any correspondence both pre and post-publication of the agenda).</p> <p>21.1 Members to discuss correspondence received from Bradley Haynes Law requesting written consent to transfer Sir Williams Belt to Oasis Land Management Ltd.</p> <p>21.2 Members to consider a request from a representative of the charity 'Scope', enquiring about suggested sites for recycling bins in Red Lodge.</p>	Chairman
22.	<p>Urgent Business None disclosed</p>	Chairman
23.	<p>To confirm the date of the next Parish Council meeting scheduled for Tuesday 26 February 2019, to be held at St. Christopher's Church, Boundary Road, Red Lodge. IP28 8JQ, commencing at 19:00</p>	Chairman
24.	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted. None advised at publication.</p>	Chairman

Signed: *Shazia Shujah*
 Parish Clerk
 23.01.2019