



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ  
01638 551257  
<http://redlodge.suffolk.cloud>

## To Members of Red Lodge Parish Council

You are duly summoned to attend a Meeting of Red Lodge Parish Council to be held on :-

**Date:** Tuesday 30<sup>th</sup> January 2018  
**Time:** 19:00  
**Venue:** St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

### AGENDA

	Item	Responsible
1.	Chairmans welcome.	Chairman
2.	All those present are reminded of the Local Government Bodies Act 2014 and that the meeting may be filmed or recorded by any members of the public.	Chairman
3.	Apologies for absence.	Chairman
4.	Declaration of interest.	Chairman
5.	Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes.	Chairman
5.1	<ul style="list-style-type: none"><li>Pre-application planning advice in reference to DC/17/1244/OUT Location: 44 Warren Road, Red Lodge (Note: this application was previously withdrawn before determination)</li></ul>	
6.	Confirmation of Minutes of the Red Lodge Parish Council meeting held on the 28 <sup>th</sup> November 2017 and the Extraordinary meeting held on 11 <sup>th</sup> January 2018.	Chairman
7.	Reports from the County Councillor, District Councillor, the Police Newsletter and any other reports.	Chairman

	Next Forest Heath Town and Parish forum to be held on Thursday 22 <sup>nd</sup> February 2018 7pm-9pm, venue to be confirmed.																			
<b>8.1</b>	<b>Website</b> Note that the Red Lodge Parish Council has a new website:- <a href="http://redlodge.suffolk.cloud/">http://redlodge.suffolk.cloud/</a>	Chairman																		
<b>8.2</b>	<b>Precept Application 2018/19</b> Note that the application for the precept for Red Lodge Parish Council 2018/19 has been submitted to Forest Heath District Council.																			
<b>9</b>	<b>Financial Matters</b>	RFO/Clerk/ Chairman																		
<b>9.1</b>	Approval of all payments from October 2017- 23rd January 2018 for Parish and Pavilion accounts.																			
<b>9.2</b>	Review of Budget; review of actual spend against the budget as at 31.12.2017																			
<b>9.3</b>	Review and adopt Financial Regulations for Red Lodge Parish Council for 2017/18.																			
<b>9.4</b>	To confirm the Bank Reconciliation Statements signed off by the Chair against the Bank statements.																			
<b>9.5</b>	To Note the Bank Balances as stated on 23/01/2018:- <ul style="list-style-type: none"> <li>• Parish Bank Account - £183,642.36</li> <li>• Pavilion Bank Account - £150,979.37</li> <li>• Deposit Account - £106,726.59</li> </ul>																			
<b>9.6</b>	To confirm the receipt of a credit card; Lloyds Bank have issued a credit card with a credit limit of £1000 per month, for Red Lodge Parish Council with the Clerk as the authorised user. The credit card has been stored securely.																			
<b>9.7</b>	To consider the quotation from RBS for on-site year-end close down of the accounting system as requested by the RFO, at a cost of £515 plus 45p per mile for travel expenses.																			
<b>9.8</b>	Note the Stock audit and analysis for Red Lodge for 21 November 2017-22January 2018.																			
<b>10.</b>	<b>Decide whether or not to switch water Supplier from Anglian Water to Everflow. The table below is a summary of the charges from both suppliers:-</b>	Chairman																		
	<table border="1"> <thead> <tr> <th></th> <th>Anglian Water</th> <th>EverFlow</th> </tr> </thead> <tbody> <tr> <td>£ per unit</td> <td>1.34</td> <td>1.30</td> </tr> <tr> <td>£ Drainage</td> <td>1.58</td> <td>1.54</td> </tr> <tr> <td>£ Standard Charge per annum</td> <td>48.00</td> <td>7.00</td> </tr> <tr> <td>£ Service Charge</td> <td>136.00</td> <td>90.00</td> </tr> <tr> <td>£ Waste</td> <td>119.80</td> <td>78.00</td> </tr> </tbody> </table>			Anglian Water	EverFlow	£ per unit	1.34	1.30	£ Drainage	1.58	1.54	£ Standard Charge per annum	48.00	7.00	£ Service Charge	136.00	90.00	£ Waste	119.80	78.00
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11.	<p><b>Date for an internal Audit date</b></p> <p>Members to consider a date for the 2018 /19 internal audit. SALC have bookings available from w/c 16 April 2018.</p>	
12.	<p><b>Discuss and approve any purchases</b></p> <p><b>12.1 Industrial Racking is required for use in the storage containers for safe and effective storage. Members to consider 3 quotes :-</b></p> <ol style="list-style-type: none"> <li><b>1. Bigdug.co.uk</b> 4x Big Industrial Racking 4 levels 1780h x 1400w x 600d mm 300kg UDL Universal Wall Fitting set 130mm £ 580.80 inc. VAT</li> <li><b>2. Screwfix</b> Toprax Longspan Extension Bay Blue 1780 x 328 x 1500mm £464.99 inc VAT and delivery.</li> <li><b>3. Racking Solutions</b> 3x Heavy duty shelving/blue and orange, 4 levels, 1800 x 1500 x 600mm £386.97 inc. VAT.</li> </ol> <p><b>12.2 Personal Protective Equipment (PPE) for Red Lodge Parish Groundsmen</b> <u>Arco</u> Members to consider the purchase of PPE for groundsmen from Arco, including clothing, gloves, helmet, masks, gas filters and eye protection, at a cost of £389.37 each.</p>	Chairman
13.	<p><b>Working Party</b></p> <p><b>13.1 Working Party Minutes</b> Council to review the minutes of the working Party meeting held on 9<sup>th</sup> January 2018.</p> <p><b>13.2 Red Lodge Sports Pavilion Business Plan</b> Members to consider Red Lodge Sports Pavilion Business Plan 2018, discussing 7 options for the future of the Sports Pavilion.</p>	Working Party
14.	<p><b>Planning Applications</b></p> <p><b>To Consider any Planning Applications :-</b> (To also consider other Planning Applications submitted post-publication of the agenda)</p> <p><b>14.1</b></p> <ul style="list-style-type: none"> <li>• <b>DC/18/0090/FUL</b> Proposal: Proposed New Dwelling Location: Land rear of 54 Turnpike Road, Red Lodge Suffolk</li> </ul>	Chairman

<p><b>15.</b></p> <p><b>15.1</b></p> <p><b>15.2</b></p> <p><b>15.3</b></p>	<p><b>Correspondence Received</b></p> <p><b>Parishioner</b> Email received from a Parishioner, who has raised concerns that Red Lodge Parish Council are raising monies by way of the precept to maintain a Public Highway (Sorrel Court). Requesting legal advice be sought to clarify if this is legal and consider requesting FHDC to re-adopt Sorrell Court.</p> <p><b>Community Café request from Sports Pavilion employee</b> A Sports Pavilion employee would like to run 'The Chatty Café Scheme', on a voluntary basis at the Red Lodge Sports Pavilion. The aim is to help people socialise who are lonely, isolated or just wanting to chat. Members to also consider:-</p> <ul style="list-style-type: none"> <li>• Free Room Hire and use of equipment to run the café</li> <li>• Pay for staff Food Hygiene Certificate -Level 2 £20 + VAT</li> <li>• One off donation of £10 to The Chatty Café Scheme</li> <li>• Use of some of the Pavilion's toys</li> <li>• Purchase of a coffee machine</li> </ul> <p>All monies taken from the sales will go back to the Council towards the cost of room hire</p> <p><b>Parishioner</b> An email received from a Parishioner who would like the Council to consider the possibility of creating routes to link neighbouring villages to allow pedestrians/cyclists to travel to and fro.</p>	<p>Chairman</p>
<p><b>16.</b></p>	<p><b>Urgent Business</b></p> <p>No urgent business advised at time of publication.</p>	<p>Chairman</p>
<p><b>17.</b></p>	<p><b>To confirm the date of the next meeting of Red Lodge Parish Council scheduled for Tuesday 27<sup>th</sup> February 2018, to be held at St. Christopher's Church, Boundary Road, Red Lodge. IP28 8JQ, commencing at 19:00</b></p>	<p>Chairman</p>
<p><b>18.</b></p>	<p><b>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.</b></p> <p>No matters advised at time of publication</p>	<p>Chairman</p>

Signed: *Shazia Shujah*

Parish Clerk  
24.01.2018