



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ
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<http://redlodge.suffolk.cloud>

To Members of Red Lodge Parish Council

You are duly summoned to attend a Meeting of Red Lodge Parish Council to be held on :-

Date: Tuesday 29 May 2018
Time: 19:00
Venue: St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

AGENDA

	Item	Responsible
1.	Chair Person's welcome.	Chairman
2.	All those present are reminded of the Local Government Bodies Act 2014 and that the meeting may be filmed or recorded by any members of the public.	Chairman
3.	Apologies for absence.	Chairman
4.	Declaration of interest.	Chairman
5.	To receive nominations for the vacant posts of Councillors.	Chairman
6.	Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes.	Chairman
7.	Confirmation of Minutes of the meetings held on the 24 April 2018.	Chairman
8.	Reports from the County Councillor, District Councillor, the Police Newsletter and any other reports.	Chairman
9.	Financial Matters	Chairman
9.1	To confirm that the bank reconciliation statements for April 2018 have been	

	<p>verified and signed by Cllr. Henderson.</p> <p>9.2 Approval of all payments in April 2018 and May 2018 for Parish and Pavilion accounts.</p> <p>9.3 To Note the Bank Balances as of 23/05/18 for the following accounts :-</p> <ul style="list-style-type: none"> • Parish Bank Account £197,497.92 • Pavilion Bank Account £146,676.77 • Deposit Account £106,744.13 <p>9.4 Members to note the receipt of the first part of the precept for 2018/19, for £55,441.00 on 27/04/2018.</p> <p>9.5 Members to note that the first instalment of the bi-annual grant of £6000, has been paid to the Millennium Centre on 15/05/2018.</p> <p>9.6 Members to review and approve the Internal Audit Report for year ending 2018, prepared by SALC.</p> <p>9.7 Members to review and approve the Annual Internal Audit Report 2017/18, of the Annual Governance and Accountability Return 2017/18 Part 3.</p> <p>9.8 Members to review and approve Section 1 - Annual Governance Statement 2017/18, of the Annual Governance and Accountability Return 2017/18 Part 3.</p> <p>9.9 Members to review and approve Section 2 – Accounting Statement 2017/18, of the Annual Governance and Accountability Return 2017/18 Part 3.</p> <p>9.10 Members to note the Notification of the Commencement Date of the Period of Exercise of Public Rights.</p>	
<p>10.</p> <p>10.1</p> <p>10.2</p> <p>10.3</p> <p>10.4</p> <p>10.5</p>	<p>Discuss and approve any purchase</p> <p>Members to ratify the hire of first aid cover for the summer Fun Day with Event Medical Solutions at a cost of £350.</p> <p>Members to ratify the course in Emergency Paediatric Infant 7 Child First aid Level 3, for the operations manager at a cost of £70.</p> <p>Members to ratify the purchase of a cylinder deposit and a gas refill from MBA, for the Summer event, at a cost of £ 131.60 inc. VAT.</p> <p>Members to ratify the purchase of gas regulators and a gas line, from Pubshop PRS Solutions, at a cost of £274.52 inc. VAT.</p> <p>Members to discuss 2 quotes from CAS, for the purchase of a laptop for the Clerk/RFO, in compliance with General Data Protection Regulations:-</p> <ol style="list-style-type: none"> 1. Lenovo Ideapad 320-15ISK Laptop, at a cost of £720.00 (inc. VAT) 2. HP 250 G6 i5 Laptop 3KX90ES, at a cost of £ 624.00 (inc. VAT) 	<p>Chairman</p>

<p>10.6</p> <p>10.7</p>	<p>Members to discuss 2 quotes from CAS, for the purchase of a tablet for each Member, in compliance with General Data Protection Regulations.</p> <ol style="list-style-type: none"> 1. Samsung Galaxy Tab A (2018), at a cost of £336.00 2. Samsung Tab A7, Quad Core1.3GHz, at a cost of £168.00 <p>Members to consider 2 quotes from SP Landscapes to treat the sports pitches with StimZyme to assist in eradicating the chafer grub infestation:-</p> <ol style="list-style-type: none"> 1. Apply StimZyme Plus using the StimZyme Plus applicator, at a cost of £3250.00 + VAT 2. Apply StimZyme Plus using a boomsprayer, at a cost of £ 2,250.00 + VAT. 	
<p>11.</p>	<p>Members to discuss an Annual Training Programme 2018/19 for Pavilion Staff</p>	<p>Chairman</p>
<p>12.</p> <p>12.1</p>	<p>Planning Applications To Consider any Planning Applications :- (To also consider Planning Applications submitted post-publication of the agenda)</p> <ul style="list-style-type: none"> • DC/18/0628/HYB Proposal: Hybrid Planning Application – 1. Full Planning Application – Horse Racing Industry facility; (ii) 1no. dwelling/office and (iii) new access (following demolition of existing buildings to the south of the site) 2. Outline Planning application (means of access to be considered) (i) up to 100 no. dwellings and (ii) new access (following demolition of existing buildings to the north of the site) Location: Former White House Stud, White Lodge Stables, Warren Road, Herringswell CB8 7QP. • DC/18/0692/HH Proposal: Householder Planning Application – Extension and conversion of existing garage to provide ancillary living accommodation to main dwelling. Location: 3 Bennett Road, Red Lodge, IP28 8JT • DC/18/0702/TPO Proposal: TPO/1994/03 – Tree Preservation Order – T1 Pine – (i) Remove lowest, large lateral back to main trunk (ii) Reduce limb above by 1 metre Location: 28 Juniper Road, Red Lodge, IP28 8TX • DC/18/0740/OUT Proposal: Outline Planning Application (All matters reserved) – 1 no. dwelling and garage Location: 36 Warren Road, Red Lodge, Suffolk, IP28 8JH 	<p>Chairman</p>
<p>13.</p> <p>13.1</p>	<p>Correspondence Received</p> <p>Members to note correspondence received from Red Lodge Conservation Group, highlighting issues that require attention in Red Lodge:-</p> <ul style="list-style-type: none"> • Street signing for the former post office on Bennett Road, should be removed as it is confusing new residents and visitors. • Spelling of the street sign for Heathersett Way on Clematis Close requires correction with a ‘double t’ for Heathersett. • Spelling of the street sign Scotts Pine Close, off Newmarket Road requires correction with ‘one t’ in Scotts. 	<p>Chairman</p>

	<ul style="list-style-type: none"> No Car Parking signs are required for grass verges on Carnation way, Bennett Road and Turnpike Road. The Council to seek advice in reducing the number of cars kept on the premises of 17 Turnpike Road. Recommending tree planting along Warren Road and generally in Red Lodge Recommending spring bulbs are planted in Red Lodge Fly-tipping in areas of the SUDS ditches and around the shops has increased, requiring cleaning up. Community events should be encouraged including litter picking, tree and bulb planting. 	
13.2	Members to note correspondence from Forest Heath Local Plan Public Consultation on proposed modifications – single issue review of core strategy policy CS7 (SIR) and the site allocations local plan (SALP) – Wednesday 25 April *9am – Friday 8 June 5pm 2018.	
13.3	<p>Members to consider donation requests for the following :-</p> <ol style="list-style-type: none"> Parishioner, 1st Red Lodge Scout Group East Anglia’s Children’s Hospices (each) Age UK Suffolk 1st Red Lodge Scout Group The Voluntary Network Suffolk Accident Rescue Service West Suffolk Hospital 	
13.4	Members to note an email received from Growth, Highways and Infrastructure, stating that Sorrell Court has not been designed to SCC adoptable road standards.	
13.5	Members to note an email received from Safeguarding & Investigations Command, following the investigation of the criminal damage to the allotments. Unfortunately, there is currently no evidence.	
13.6	Members to consider an email received from a Parishioner, asking if the village should take on the grass cutting in Red Lodge.	
14.	<p>Urgent Business</p> <p>No urgent business advised at time of publication.</p>	Chairman
15.	<p>To confirm the date of the next Parish meeting scheduled for Tuesday 26 June 2018, to be held at St. Christopher’s Church, Boundary Road, Red Lodge. IP28 8JQ, commencing at 19:00</p>	Chairman
16.	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting, on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.</p> <p>To discuss staffing issues.</p>	Chairman

Signed: *Shazia Shujah*
Parish Clerk
23.05.2018