



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ
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<http://redlodge.suffolk.cloud>

To Members of Red Lodge Parish Council

You are duly summoned to attend a Meeting of Red Lodge Parish Council to be held on :-

Date: Tuesday 27th March 2018
Time: 19:00
Venue: St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

AGENDA

	Item	Responsible
1.	Chair Person's welcome.	Chairman
2.	All those present are reminded of the Local Government Bodies Act 2014 and that the meeting may be filmed or recorded by any members of the public.	Chairman
3.	Apologies for absence.	Chairman
4.	Declaration of interest.	Chairman
5.	Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes.	Chairman
6.	Confirmation of Minutes of the meetings held on the 27 th February 2018.	Chairman
7.	Reports from the County Councillor, District Councillor, the Police Newsletter and any other reports. Robin Millar – A meeting was held to discuss the footpath and cycle way between Red Lodge and Worlington/ Kennett. There is a follow up meeting on 20 th March 2017 to be held at the Millennium Centre.	Chairman

8.	Members to note the Appointment of a Responsible Finance Officer. There are now 3 employees employed as Groundsmen. A pay rise will be due for all staff in April 2018.	Chairman
9.	<p>Financial Matters</p> <p>9.1 To confirm that the bank reconciliation statements for February 2018 have been verified and signed by Cllr. Henderson.</p> <p>9.2 Approval of all payments in February 2018 and up to 19 March 2018 for Parish and Pavilion accounts.</p> <p>9.3 To Note the Bank Balances as stated on 21/03/2018:-</p> <ul style="list-style-type: none"> • Parish Bank Account - £164,618.35 • Pavilion Bank Account - £152,013.20 • Deposit Account - £106,735.21 <p>9.4 Members to ratify the site visit by Rialtas Business Solutions, to carry out consultancy work on Wednesday 28th February 2018, costing £657.00 gross.</p> <p>9.5 Members to agree a consultancy with Rialtas Business Solutions prior to end of year closure.</p> <p>9.6 Members to note the submission of a VAT net reclaim of £9,993.51 for April 2017-December 2017.</p> <p>9.7 Members to note that Red Lodge Parish Council is registered for VAT (Registration number: 288 8391 35) with effect from 01 April 2017. Any tax due needs to be repaid.</p> <p>9.8 Members to note the following payments into the precept :- £5000 for street lighting and £2500 in 2017/18 for Parish Highways.</p> <p>9.9 Members to note that Red Lodge Parish Council agreed to a transfer of land from Crest Nicholson, Title Number SK377431, dated 7th June 2017. This is for a small grassed strip adjacent to Crest owned tree and opposite the houses on Hazel Walk.</p> <p>9.10 Members to note that Red Lodge Parish Council is PCI DSS compliant with effect from 15th March 2018. This will require an annual review.</p> <p>9.11 Members to note the Internal Controls Report, review date 23/03/2018.</p> <p>9.12 Members to agree appointing Local Council Public Advisory Service (LCPAS) as the Data Protection Officer. Agree to their service agreement and adopting the policies advised by LCPAS. Costs £450.</p> <p>9.13 Members to note the date of the internal audit is 15th May 2018.with SALC as the Internal auditors</p>	Chairman
10.	Discuss and approve any purchase	Chairman

<p>10.1</p> <p>10.2</p> <p>10.3</p>	<p>Members to agree IT proposal from CAS to provide IT support to Red Lodge Parish Council costing approximately £2000.</p> <p>Members to note that SP Landscapes have agreed to provide their grass cutting services of 5 grass cuts on a 3 week cycle charged at £918.75.</p> <p>Members to consider the purchase of temporary orange fencing and the pins for pitch maintenance carried out by SP Landscapes from 24th April – 2nd May 2018:-</p> <p>OYPLA: £1,119.68</p> <p>Orbital Fasteners £954.70</p> <p>Sure Green £1,211.04</p>	
<p>11.</p> <p>11.1</p>	<p>Planning Applications</p> <p>To Consider any Planning Applications :- (To also consider Planning Applications submitted post-publication of the agenda)</p> <ul style="list-style-type: none"> • DC/18/0453/VAR Proposal: Planning Application – Variation of Condition 2 (Approved plans) of DC/16/2696/FUL to enable the addition of a garage with ancillary accommodation above to allow for the creation of 2 no. dwellings as amended by drawings received 18.05.2017 and 30.05.2017. Location: 1 Turnpike Road, Red Lodge, IP28 8JZ. 	<p>Chairman</p>
<p>12.</p> <p>12.1</p> <p>12.2</p> <p>12.3</p> <p>12.4</p>	<p>Correspondence Received</p> <p>Crest Nicholson To note a response email received from Crest Nicholson 19/03/2018 regarding Icknield Way , they have requested their build team to clean up the area in Icknield Way and reinstate a path that is more durable.</p> <p>RIDE To note an email received from Suffolk on board on 02/03/2018, who are running a 6 week pilot allowing customers to book journeys in neighbouring areas.</p> <p>Litter Complaint Numerous litter complaints have been received. Forest Heath District Council would like to inform residents that they will provide appropriate equipment for a community litter pick if residents are interested. Red Lodge Parish Council have requested anti-litter signs.</p> <p>Moulton Parish Council An email received from Moulton Parish Council on 28/02/2018 concerned with the service provided by County Council Highways. Moulton Parish Council are requesting individual parish councils to approach the CEO at Suffolk County Council and have provided a template to do so.</p>	<p>Chairman</p>

<p>12.5</p> <p>12.6</p>	<p>Members to note that an email received on 09/03/2018 from the Principal Planning Officer - Major Projects for Forest Heath District & St. Edmundsbury Borough Councils, confirmed that Red Lodge Parish Council have a right to install height barriers according to Part 12 – Development by Local Authorities Class A Permitted Development (a) and (b). Red Lodge Parish Council may proceed with the installation of the barriers.</p> <p>Members to note an email received on 26/02/2018 from Suffolk County Council confirming that Sorrell Court is not subject to Section 38, therefore the maintenance is the responsibility of the Red Lodge Parish Council.</p>	
<p>13.</p>	<p>Members to review the Minutes of a meeting of The Sports Pavilion Working Party, held on 13/02/2018.</p>	<p>Working Party</p>
<p>14.</p>	<p>Urgent Business No urgent business advised at time of publication.</p>	<p>Chairman</p>
<p>15.</p>	<p>To confirm the date of the next meeting of Red Lodge Parish Council scheduled for Tuesday 24th April 2018, to be held at St. Christopher’s Church, Boundary Road, Red Lodge. IP28 8JQ, commencing at 19:00</p>	<p>Chairman</p>
<p>16.</p>	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted. To discuss staffing issues.</p>	<p>Chairman</p>

Signed: *Shazia Shujah*

Parish Clerk

21.03.2018