



Parish Office, Sports Pavilion, Hundred Acre Way, Red Lodge, Suffolk, IP28 8FQ  
01638 551257  
<http://redlodge.suffolk.cloud>

## To Members of Red Lodge Parish Council

You are duly summoned to attend a Meeting of Red Lodge Parish Council to be held on :-

**Date:** Tuesday 27<sup>th</sup> February 2018  
**Time:** 19:00  
**Venue:** St. Christopher's Church, Boundary Road. Red Lodge. IP28 8JQ.

### AGENDA

	Item	Responsible
1.	Chair Person's welcome.	Chairman
2.	All those present are reminded of the Local Government Bodies Act 2014 and that the meeting may be filmed or recorded by any members of the public.	Chairman
3.	Apologies for absence.	Chairman
4.	Declaration of interest.	Chairman
5.	Members of the public are invited to speak on any item on the agenda for a maximum of 3 minutes.	Chairman
6.	Confirmation of Minutes of the meetings held on the 30 <sup>th</sup> January 2018.	Chairman
7.	Reports from the County Councillor, District Councillor, the Police Newsletter and any other reports.	Chairman
8.	KWA Architects presentation for the proposed development of the White Star Stables, Red Lodge.	
9.	Financial Matters	Chairman

9.1	Approval of all payments in January 2018 for Parish and Pavilion accounts.	
9.2	Approval of all payments in February 2018 (up to 15/02/18 and 20/02/18 for Parish and Pavilion accounts respectively).	
9.3	To Note the Bank Balances as stated on 21/02/2018:- <ul style="list-style-type: none"> <li>• Parish Bank Account - £169,437.67</li> <li>• Pavilion Bank Account - £152,101.15</li> <li>• Deposit Account - £106,731.12</li> </ul>	
9.4	To confirm the receipt of Fuel Cards with Esso for the groundsmen. The cards have a maximum allowance of £500 per month.	
9.5	Rialtas Business Solutions will be carrying out the year end close down of the accounts on Tuesday 17 <sup>th</sup> April 2018.	
9.6	To confirm the receipt of an invoice of £1459.13 for Street Lighting Maintenance and Energy, for the period 1 <sup>st</sup> April 2017 -31 <sup>st</sup> March 2018 from Suffolk Highways.	
10.	<b>Discuss and approve any purchases</b>	Chairman
10.1	<b>Microsoft Office 365 Home Subscription Renewal</b> Members to consider the renewal of the above subscription expiring on 14 <sup>th</sup> March 2018 (£79.99 per annum).	
11.	<b>Planning Applications</b>  <b>To Consider any Planning Applications :-</b> (To also consider Planning Applications submitted post-publication of the agenda)	Chairman
11.1	<ul style="list-style-type: none"> <li>• <b>DC/18/0198/HH</b> <b>Proposal:</b> Householder Planning Application – (i) single storey rear extension and (ii) porch to front elevation (following the removal of existing rear canopy) (Resubmission of DC/17/1027/HH) <b>Location:</b> 7 Warren Road, Red Lodge, IP28 8JU.</li> </ul>	
11.2	<ul style="list-style-type: none"> <li>• <b>DC/18/0270/OUT</b> <b>Proposal:</b> Outline Planning Application (All matters reserved) – 2no. dwellings) <b>Location:</b> 18 Warren Road, Red Lodge, IP28 8JU.</li> </ul>	
12.	<b>Correspondence Received</b>	Chairman
12.1	<b>Gross &amp; Co Solicitors re ownership of Sorrel Court</b> To note an email received from Gross & Co. Solicitors, they have made a HM Land Registry search, Title Number: SK328422, confirming that Red Lodge Parish Council owns Sorrel Court.	
12.2	<b>NALC L02-18 Reporting Personal Data Breaches</b> To note the briefing (i) explains the new personal data breach reporting obligations, failure to report a breach may result in a fine up to €10 million. (ii)	

	<p>encourages Councils and Parish Meetings to ensure that there are organisational and technical resources in place to minimise personal data breaches (iii) explains how to respond to personal data breaches.</p>	
<b>12.3</b>	<p><b>NALC LO1-18 Financial Assistance to the Church</b></p> <p>The above briefing considers whether a Parish Council may provide financial assistance to the church (or other religious bodies). In summary there is no consensus on this issue.</p>	
<b>12.4</b>	<p><b>Suffolk Cloud</b></p> <p>To note for possible future purposes, Suffolk Cloud are offering an updating service to manage a Parish Councils website (uploading minutes, agendas, events etc.)</p>	
<b>12.5</b>	<p><b>Community Café request from Sports Pavilion employee</b></p> <p>Members to consider the request of a Sports Pavilion employee who would like to run ‘The Chatty Café Scheme’, on a voluntary basis at the Red Lodge Sports Pavilion. The aim is to help people socialise who are lonely, isolated or just wanting to chat.</p> <p>Members to also consider:-</p> <ul style="list-style-type: none"> <li>• Free Room Hire and use of equipment to run the café</li> <li>• One off donation of £10 to The Chatty Café Scheme</li> <li>• Use of some of the Pavilion’s toys</li> </ul> <p>All monies taken from the sales will go back to the Council towards the cost of room hire</p>	
<b>12.6</b>	<p><b>Search Point UK</b></p> <p>Members to consider an email received from Search Point UK, they have built a google page for Red Lodge Parish Council and documented the activity free of charge. The price to continue with their services is £249 + vat per annum.</p>	
<b>12.7</b>	<p><b>Highways England – A11 Barton Mills – Landscaping and Visual Improvement Works</b></p> <p>Note that a letter was received from Highways England, they will commence work on weeknights between 8pm and 6am, within lane closures, during the week of 5 February 2018- 27 March 2018. Work will be carried out on the verges of the A11 at locations between the A14-A11 junction and the Fiveways Roundabout at Barton Mills.</p>	
<b>12.8</b>	<p><b>East Cambridgeshire Local Plan – Programme Officer</b></p> <p>Note a letter received from the Programme Officer regarding the forthcoming independent examination of the East Cambridgeshire Local Plan, the hearings will take place in summer 2018.</p>	
<b>12.9</b>	<p><b>RAF Mildenhall</b></p> <p>An invitation for the Chairman to attend Texas Independence Day on Friday 2<sup>nd</sup> March 2018.</p>	
<b>12.10</b>	<p><b>Suffolk Preservation Society (SPS)</b></p>	

	An invitation received from SPS to attend Heritage Training for Town and Parish Councils, on Tuesday 20 March 2018, 9:45am – 1:00pm at Haughley Park Barn. £40 per Council (maximum 2 delegates).	
<b>12.11</b>	<b>Mildenhall Parish Council</b> An invitation received to attend Mildenhall Annual Parish Meeting on Tuesday 17 <sup>th</sup> April 2018 at 7pm, Jubilee Centre, Mildenhall.	
<b>12.12</b>	<b>Parish Play Inspections 2018/19</b> Members to consider the annual inspection 2018/19 (FHDC), the cost of the audit will be £52.08 plus VAT per play area.	
<b>13.</b>	<b>Urgent Business</b> No urgent business advised at time of publication.	Chairman
<b>14.</b>	<b>To confirm the date of the next meeting of Red Lodge Parish Council scheduled for Tuesday 27<sup>th</sup> March 2018, to be held at St. Christopher's Church, Boundary Road, Red Lodge. IP28 8JQ, commencing at 19:00</b>	Chairman
<b>15.</b>	<b>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.</b> To discuss a staffing issue.	Chairman

Signed: *Shazia Shujah*

Parish Clerk  
21.02.2018